



Petawawa Police Services Board Minutes

**November 16, 2022 at 2:30 p.m.
Town of Petawawa Municipal Office
Council Chambers**

Present:

Councillor James Carmody
Sharon Dainty
Maria Morena-Church

Also Present:

Colin Howard, Clerk
Inspector Stephan Neufeld, Upper Ottawa Valley OPP

1. Call to Order

James Carmody, Board Chair for the Petawawa Police Services Board, called the meeting to order at 2:24 p.m.

2. Adoption of Agenda (additions/deletions)

Moved by S. Dainty and seconded by J. Carmody that the agenda be adopted as amended. Motion carried.

3. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

4. Adoption of Minutes

(a) October 19, 2022

Moved by J. Carmody and seconded by S. Dainty, that the minutes previously circulated be adopted as presented. Motion carried.

5. Presentations

There were no presentations.

6. Correspondence

- (a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

- (b) OAPSB Zone 2 September 16, 2022 Meeting Minutes

Received for information.

7. Financial Report

- (a) Detailed Budget Trial Balance to November 10, 2022 – provided by Town Treasurer

Moved by S. Dainty and seconded by J. Carmody, that the detailed trial balance to November 10, 2022, which was provided by the Town Treasurer, be approved. Motion carried.

8. Old Business

- (a) E-Cop & Facebook

J. Carmody reviewed the statistics as follows: E-Cop currently has 275 active contacts receiving E-Blasts; 2 E-Blasts were circulated in September; 6 E-Blasts were circulated in October, and 8 E-Blasts have been circulated for the month of November (up to November 10, 2022). J. Carmody reported the PPSB Facebook page has 1,138 likes and 1,234 followers; 5 posts were made in September; 2 posts were made in October, and as of November 10th, 10 posts have been made.

- (b) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

9. New Business

- (a) Policy 1.8 Draft Revision

J. Carmody reviewed Policy 1.8 revisions. No other amendments were suggested.

- (b) Policy 1.9 Review – A policy for monitoring of the performance of the Detachment Commander.

J. Carmody reviewed Policy 1.9. There were no amendments suggested to be made to Policy 1.9 other than updating the review date.

(c) Draft 2023 PPSB Budget

The Board approved the draft 2023 budget submission as follows:

2023 Draft PPSB Budget	
Membership Fees	\$1,300.00
Office Materials	\$200.00
Billboard Installation	\$0.00
Server Support	\$675.00
Promotional Activities	\$2,500.00
Training, meetings, conferences	\$8,500.00
PPSB Honoraria	\$8,761.91
Total 2023 Draft Budget	\$21,936.91

Moved by J. Carmody and seconded by S. Dainty, that the draft 2023 PPSB budget be provided to the Town Treasurer for discussion at the 2023 Budget Workshop on January 2023. Motion carried.

10. Detachment Commander's Report

(a) Updates/report of policing activities in Petawawa

Inspector S. Neufeld displayed the new body worn cameras to the Board and demonstrated and explained how well they have been received by the officers. Inspector Neufeld reported that training on the cameras will conclude on December 1, 2022 and the UOV OPP detachment will be within 75% utilization amongst its officers. Inspector Neufeld provided feedback to the Board from his meeting with the City of Ottawa on the Red Light Cameras and Speeding Cameras. Inspector Neufeld provided preliminary data on the required agreements necessary to operate the cameras by the MTO, the installation and operational costs per day and per camera, and the revenue generated per red light ticket. Inspector Neufeld reported that the City of Ottawa hired three staff personnel to coordinate the daily operation of the cameras. Inspector Neufeld also reported on the Speeding Cameras and stated that these cameras are typically used in school zones or Community Safety Zones within a municipality.

(b) Upcoming Detachment/Provincial initiatives and/or events

Inspector S. Neufeld reported the first UOV OPP Festive RIDE campaign is scheduled to take place on November 16, 2022. Inspector Neufeld confirmed the participation of the Military Police for the upcoming December 2, 2022 Festive RIDE check. Inspector Neufeld advised the Board to give consideration to any guest speakers that the Board would like to hear from for upcoming meetings in 2023.

11. Board Member Input/Report

- (a) S. Dainty – reported on the possibility of inviting new Town Council members to upcoming PPSB meetings to allow them to know more about the Police Services Board.
- (b) M. Morena-Church –reported on the upcoming Festive RIDE program scheduled for December 2, 2022 and that she hadn't received any communication from our previous sponsor to date.
- (c) J. Carmody – reported on contacting MADD Canada to secure Red Ribbons for the upcoming Festive RIDE program as he has also not received any correspondence from the previous RIDE sponsor. Direction was provided to the Clerk to contact MADD Canada to secure Red Ribbons for the December 2, 2022 RIDE program.

12. Date of Next Meeting

- (a) December 20, 2022 at 2:30 p.m.

The date of the next meeting was confirmed by the PPSB as noted above.

13. Adjournment

Moved by S. Dainty and seconded by J. Carmody that the meeting adjourn at 3:50 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair (Original Signed)

Date Minutes Approved (December 20, 2022)