



## **Petawawa Police Services Board Minutes**

**January 19, 2022 at 2:30 p.m.  
Town of Petawawa Municipal Office  
Electronic Meeting via Zoom**

### **Present:**

Councillor James Carmody  
Sharon Dainty  
Maria Morena-Church

### **Also Present:**

Colin Howard, Clerk  
Dawn Recoskie, Deputy Clerk  
Inspector Stephan Neufeld, Upper Ottawa Valley OPP  
Staff Sergeant MaryAnn MacNeil, Upper Ottawa Valley OPP  
Sergeant Jeremy Ashley, Belleville Police Service

**This meeting was held virtually using Zoom Video Communications. This meeting was advertised to the public on the Town of Petawawa's website on the Events Calendar. No requests were received from the public or the media to observe the Zoom meeting. The only participants present at the Town of Petawawa Municipal Office were Colin Howard, Clerk and Dawn Recoskie, Deputy Clerk.**

### **1. Call to Order**

C. Howard, Secretary for the Petawawa Police Services Board, called the meeting to order at 2:30 p.m.

#### **(a) Election of Board Chair (one year term) – Clerk**

At this point C. Howard called for nominations for the position of Chair. Moved by S. Dainty that J. Carmody be nominated as Chair. J. Carmody accepted the nomination. C. Howard called for further nominations for the position of Chair. There were no further nominations.

Moved by S. Dainty and seconded by M. Morena-Church, that J. Carmody be appointed as Chair of the Petawawa Police Services Board for 2022. Motion carried.

**2. Adoption of Agenda (additions/deletions)**

The agenda was amended by adding the following item:

#9 (d) – Community Safety Zones

Moved by M. Morena-Church and seconded by S. Dainty, that the agenda be adopted as amended. Motion carried.

**3. Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

**4. Adoption of Minutes**

(a) December 15, 2021

Moved by S. Dainty and seconded by M. Morena-Church, that the minutes previously circulated be adopted as presented. Motion carried.

**5. Presentations**

(a) CAMSafe CCTV and Security Video Program – Sergeant Jeremy Ashley, Belleville Police Service

Sergeant J. Ashley was introduced by Inspector Stephan Neufeld. Sergeant J. Ashley presented the CAMSafe video program and outlined the benefits of both sides of the program, public and policing. Sergeant J. Ashley reported the program was based on police sourcing video evidence that individual home owners have granted permission to access. Sergeant Ashley confirmed there is no onus to provide video to police. Sergeant Ashley provided a virtual demonstration of the program and outlined the \$500.00 costing to start-up the program in the Upper Ottawa Valley. Sergeant Ashley confirmed there would be no additional annual licensing fees. Inspector Neufeld reported the OPP would spearhead the program and suggested Petawawa Police Services Board consider contributing half of the start-up costs, and Inspector Neufeld would request the other half from the Pembroke Police Services Board.

Moved by S. Dainty and seconded by M. Morena-Church, that the PPSB support and contribute the \$250.00 start-up costs for CAMSafe Program. Motion carried.

J. Carmody thanked Sergeant Ashley for his presentation.

## **6. Correspondence**

- (a) Various items of correspondence circulated electronically to members prior to meeting

Received for information.

## **7. Financial Report**

- (a) Detailed Budget Trial Balance to December 31, 2021 – provided by Town Treasurer

Moved by M. Morena-Church and seconded by S. Dainty, that the detailed trial balance to December 31, 2021, which was provided by the Town Treasurer, be approved. Motion carried.

- (b) Blue North Invoice for E-Cop Server – \$310.00 + HST

Moved by S. Dainty and seconded by M. Morena-Church, that the invoice from Blue North Studios in the amount of \$310.00 + HST be authorized for payment. This payment will be reflected as a 2021 expense. Motion carried.

## **8. Old Business**

- (a) E-Cop & Facebook

J. Carmody reviewed the statistics as follows: E-Cop currently has 276 active contacts receiving E-Blasts; 8 E-Blasts were circulated in December; and 4 E-Blasts have been circulated for the month of January (up to January 17, 2022). J. Carmody reported the PPSB Facebook page has 806 likes and 856 followers; 20 posts were made in December; and as of January 17<sup>th</sup>, 10 posts have been made. Of note, the post regarding the January 11<sup>th</sup> motor vehicle collision at the intersection of Doran Road and Highway 17 reached 5,064 people.

- (b) PPSB Calendar of Annual Events

J. Carmody presented the calendar of annual events. Received for information.

## **9. New Business**

- (a) 2022 PPSB meeting schedule

The current meeting schedule was confirmed for 2022 (2:30 p.m. on the third Wednesday of each month). C. Howard was directed to send correspondence to the CAO confirming the PPSB meeting schedule for 2022.

- (b) Board Goals and Strategies for 2022

Building upon the 2021 Goals and Strategies, the PPSB approved the following goals and strategies for 2022:

**2022 Goals:**

1. Support the creation and implementation of a UOVOPP Detachment area Community Safety and Well-Being Plan.
2. Foster the concept of community partnership and ownership in maintaining a safe community.
3. Establish an active educational program consistent with our vision; including public awareness campaigns regarding false 911 calls, the legalization of recreational marijuana, distracted driving, seatbelt use, speeding, and impaired driving.
4. Serve as a partner in the safety support network for children, youth, families, and seniors. With a focus on seniors regarding scams/fraud involving internet technology.
5. Institute effective protocols which address violence against women.
6. Leverage technology to create operational efficiencies, and expand the PPSB's social media presence.
7. Ensure appropriate and professional interactions and communications.
8. Support the UOVOPP in the continuation of RIDE programs for the Detachment Area
9. Collaborate with the UOVOPP in the creation of a CAMSafe program for the Detachment Area

(c) Set Date for 2021 year-end report to Council

The PPSB confirmed April 4, 2022 as the date to present the 2021 year-end report to Council.

(d) Community Safety Zones

J. Carmody opened discussion on Community Safety Zones and what requirements and guidelines are needed for establishing these zones. Discussion occurred on what the minimum thresholds are to meet establishing a community safety zone. Direction was provided to staff to report back to the Board on the guidelines for establishing a safety zone on Laurentian Drive and to explore alternative options to reduce speeding on Laurentian Drive.

**10. Detachment Commander's Report**

(a) Updates/report of policing activities in Petawawa

Inspector S. Neufeld updated the Board on the recent OPP investigation from the threat made to a local school on January 18, 2022. The OPP takes all public safety threats seriously. Police and school officials acted quickly and are working together to support students and parents. The investigation focused on a 14 year-old youth from Petawawa, and resulted in no threat to public safety.

Inspector Neufeld reported on the successful Festive Ride Program, which had a total of 133 ride checks with nine charges of impaired and eight license suspensions.

Inspector Neufeld also reported on new provincial towing legislation which is effective January 1, 2022. Inspector Neufeld reported on the successful start of the Collision Reporting Centre which saw 34 people attend the detachment to report a collision in December.

(b) Upcoming Detachment/Provincial initiatives and/or events

Inspector S. Neufeld reported that the CAMSafe Program will be a detachment initiative moving forward.

Staff Sergeant MacNeil reported the data from the Black Cat device was valuable at handling traffic complaints and suggested Portage Road near Florence Street as a location to setup the device in the spring.

**11. Board Member Input/Report**

(a) Closed Meeting Policy 1.9 – Monitoring the Performance of the Detachment Commander

Moved by S. Dainty, and seconded by M. Morena-Church, that the meeting be closed pursuant to Section 35 (4) of the *Police Services Act, RSO 1990, c. P.15*, as amended, to discuss the performance review of the Detachment Commander and to approve the minutes from the December 15, 2021 Closed Meeting. Motion carried.

The PPSB went into closed session at 4:10 p.m.

The PPSB reconvened to open session at 4:38 p.m.

A closed meeting was held. The performance review of the Detachment Commander was completed and the previous set of Closed Meeting Minutes were approved. There is nothing further to report.

**12. Date of Next Meeting**

(a) February 16, 2022 at 2:30 p.m.

The date of the next electronic meeting was confirmed by the PPSB as noted above.

**13. Adjournment**

Moved by M. Morena-Church and seconded by S. Dainty that the meeting adjourn at 4:39 p.m. Motion carried.

Minutes recorded and respectfully completed for presentation by C. Howard.

Signature of the Chair (Original Signed)

Date Minutes Approved (February 16, 2022)