



**Town of Petawawa**  
**Regular Meeting of Council Minutes**  
**December 19, 2022 at 6:30 p.m.**

**Present:**

Mayor Gary Serviss  
Deputy Mayor Theresa Sabourin  
Councillor James Carmody  
Councillor Lisa Coutu  
Councillor Karen Donovan  
Councillor Adam Driscoll  
Councillor Murray Rutz

**Also Present:**

Colin Howard, Clerk  
Karen Cronier, Director of Planning and Development  
Rudy Kadlec, myFM

**Call to Order**

The Mayor called the meeting to order at 6:30 p.m.

**Land Acknowledgement**

The land acknowledgement was read.

**Moment of Silent Reflection**

Mayor Serviss acknowledged the passing of Sommer Boudreau, a former Petawawa resident and student at General Panet High School, and asked those in attendance to keep the Boudreau family in their thoughts during this difficult time.

Mayor Serviss asked those in attendance to stand for a moment of silent reflection.

**Approval of Agenda**

Resolution #1

**Moved by Murray Rutz**

**Seconded by Adam Driscoll**

That the agenda for the December 19, 2022 regular meeting of Council be adopted.  
**Carried**

### **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

### **Approval of Minutes**

1. Council Meeting (December 5, 2022)

Resolution #2

**Moved by Lisa Coutu**

**Seconded by Theresa Sabourin**

That the minutes of the regular meeting of Council held December 5, 2022 be approved as printed and circulated.

**Carried**

### **Public Meeting**

1. Town of Petawawa, Official Plan Amendment, Changes to the *Planning Act*, Bill 13 and 109

The Public Meeting was opened by the Mayor at 6:34 p.m. Karen Cronier, Director of Planning and Development, advised that Notice of the Public Meeting had been provided as required under the *Planning Act*. Written submissions were received from Enbridge Gas Inc. whom had no concerns regarding the application. There were no other stakeholder comments received.

Ms. Cronier explained the purpose and effect of the Official Plan Amendment is to update certain policies in Section 20, Implementation and Interpretation, in response to provincial planning direction and recent changes to the *Planning Act*. The amendments include new requirements for Site Plans and Complete application; providing municipalities with the ability to mandate pre-consultation/pre-application reviews on planning applications; and providing municipalities with the ability to delegate the approval of temporary use by-laws and/or other zoning by-law amendments considered minor in nature, including the removal of holding zones.

Mayor Serviss asked to hear comments from members of the public. No one from the public came forward to speak for or against the application.

Ms. Cronier then explained the appeal process to those present.

Mayor Serviss declared the Public Meeting closed at 6:45 p.m.

### **Presentations**

There were no presentations.

## **By-laws**

1. By-law 1547/22 – being a by-law to adopt Amendment No. 19 to the Official Plan of the Town of Petawawa

Resolution #3

**Moved by Murray Rutz**

**Seconded by Lisa Coutu**

That By-law 1547/22, being a by-law to adopt Amendment No. 19 to the Official Plan of the Town of Petawawa, be read a first and second time.

**Carried**

Resolution #4

**Moved by James Carmody**

**Seconded by Theresa Sabourin**

That By-law 1547/22 be read a third time and passed.

**Carried**

2. By-law 1548/22 – being a by-law to require an applicant to consult with the Municipality prior to making an application under the *Planning Act*

Resolution #5

**Moved by Karen Donovan**

**Seconded by Lisa Coutu**

That By-law 1548/22, being a by-law to require an applicant to consult with the Municipality prior to making an application under the *Planning Act*, be read a first and second time.

**Carried**

Resolution #6

**Moved by James Carmody**

**Seconded by Lisa Coutu**

That By-law 1548/22 be read a third time and passed.

**Carried**

3. By-law 1549/22 – being a by-law to delegate the authority to pass Zoning By-laws of a Minor Nature

Resolution #7

**Moved by Murray Rutz**

**Seconded by Karen Donovan**

That By-law 1549/22, being a by-law to delegate the authority to pass Zoning By-laws of a Minor Nature, be read a first and second time.

**Carried**

Resolution #8

**Moved by Theresa Sabourin**

**Seconded by Adam Driscoll**

That By-law 1549/22 be read a third time and passed.

**Carried**

4. By-law 1550/22 – being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Block 48 Registered Plan 49M-89

Resolution #9

**Moved by Adam Driscoll**

**Seconded by James Carmody**

That By-law 1550/22, being a by-law to provide that Section 50 (5) of the *Planning Act* not apply to Block 48 Registered Plan 49M-89, be read a first and second time.

**Carried**

Resolution #10

**Moved by Lisa Coutu**

**Seconded by Karen Donovan**

That By-law 1550/22 be read a third time and passed.

**Carried**

**Correspondence**

There were no items of correspondence.

**Minutes**

1. Council-In-Committee (December 12, 2022)

Resolution #11

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That the minutes of the Council-In-Committee meeting held on December 12, 2022 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

**Carried**

**Staff Reports**

There were no staff reports.

**Councillor Reports**

Deputy Mayor Sabourin reminded residents there is still time to register for the Christmas Angels luncheon that will occur on Christmas Day via takeout and delivery. Deputy Mayor Sabourin reported she attended the Town's Christmas party and thanked

staff for their hard work in organizing this year's event and congratulated those staff that were recognized with service awards. Deputy Mayor Sabourin wished all residents a Merry Christmas and a healthy 2023.

Councillor James Carmody reported he attended the Christmas party and congratulated staff that received service awards. Councillor Carmody wished all residents a Merry Christmas and a Happy New Year.

Councillor Lisa Coutu reported she attended the County of Renfrew's orientation session at the Clarion Hotel on December 12, 2022. Councillor Coutu also reported she recently participated in a Petawawa Public Library tour, attended the Christmas party on December 10, 2022, a Library Board meeting on December 19, 2022 and wished all residents a Merry Christmas and a Happy New Year.

Councillor Adam Driscoll reported he attended the Christmas party on December 10, 2022 and took part in the County of Renfrew's orientation session on December 12, 2022. Councillor Driscoll also attended the "Soup Off" fundraising event for Big Brothers Big Sisters on December 18, 2022 at the Petawawa Civic Centre. Councillor Driscoll wished everyone a Merry Christmas and a Happy New Year.

Councillor Karen Donovan reported she attended the Town's Christmas party and commented on the excellent staff recognition awards that were presented. Councillor Donovan also reported she took part in the County of Renfrew's orientation session on December 12, 2022, received a Public Works tour and completed her Accessibility Standards training. Councillor Donovan wished all residents a Merry Christmas and a safe and healthy New Year.

Councillor Murray Rutz reported he attended this year's Town Christmas party and wished everyone a Merry Christmas and a Happy New Year.

Mayor Gary Serviss reported he attended the ground breaking of the Advanced Nuclear Materials Research Centre at Canadian Nuclear Laboratories on December 7, 2022. Mayor Serviss also reported he attended the Rotary Club Christmas party, the Town's Christmas party, Shaw Lumber's 175<sup>th</sup> Anniversary, the County of Renfrew's new Councillor orientation, a Petawawa Public Library Board meeting, and recorded a Christmas message with YourTV. Mayor Serviss also reported on December 15, 2022 he provided a young volunteer from Petawawa with a tour of the Town Hall and met with the Clerk and staff to review applications for committee/board appointments. Mayor Serviss wished Council, staff, and all residents a Merry Christmas and a safe and healthy New Year.

### **Closed Meeting**

There was no closed meeting.

**Confirming By-law**

Resolution #12

**Moved by Lisa Coutu**

**Seconded by Murray Rutz**

That By-law 1551/22 be read a first, second and third time and passed.

**Carried**

**Adjournment**

Resolution #13

**Moved by Adam Driscoll**

**Seconded by Karen Donovan**

That the meeting adjourn to the call of the Mayor.

**Carried**

The meeting adjourned at 7:04 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)