



Town of Petawawa
Regular Meeting of Council Minutes
October 17, 2022 at 6:30 p.m.

Present:

Mayor Bob Sweet
Deputy Mayor Gary Serviss
Councillor James Carmody
Councillor Matthew McLean
Councillor Tom Mohns
Councillor Murray Rutz
Councillor Theresa Sabourin

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Karen Cronier, Director of Planning and Development
David Unrau, Director of Public Works
Annette Mantifel, Treasurer (6:54 p.m.)
Inspector Stephan Neufeld, UOVOPP Detachment Commander
Gerald Hoffman
Barry Schimmens
Cy Steele

Call to Order (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

Mayor Sweet acknowledged the passing of Marilyn Rutz, beloved mother of Councillor Murray Rutz, and asked those in attendance to keep the Rutz family in their thoughts during this difficult time.

Approval of Agenda

Resolution #1

Moved by James Carmody

Seconded by Theresa Sabourin

That the agenda for the October 17, 2022 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (October 3, 2022)

Resolution #2

Moved by Murray Rutz

Seconded by Gary Serviss

That the minutes of the regular meeting of Council held October 3, 2022 be approved as printed and circulated.

Carried

Public Meeting

1. Zoning By-law Amendment (from "Rural (RU)" to "Residential One (R1)", Part of Lot 19, Concession 1, Barron Canyon Road, Doering

The Public Meeting was opened by the Mayor at 6:32 p.m. Karen Cronier, Director of Planning and Development, advised that Notice of the Public Meeting had been provided as required under the Planning Act. A written submission was received from Enbridge Gas Inc. whom had no concerns regarding the application.

Ms. Cronier explained the purpose and effect of the amendment is to rezone the severed lands in Consent File B192/21 from Rural (RU) to Residential One (R1) as a condition of consent to ensure the entire enlarged lot is in the same zone. All other provisions of the Zoning By-law shall apply.

Mayor Sweet asked to hear comments from members of the public. No one from the public came forward to speak for or against the application.

Ms. Cronier then explained the appeal process to those present.

Mayor Sweet declared the Public Meeting closed at 6:35 p.m.

2. Zoning By-law Amendment (from “Rural (RU)” to “Residential One (R1)”), Part of Lot 13, Concession 5, Black Bay Road, Silke

The Public Meeting was opened by the Mayor at 6:35 p.m. Karen Cronier, Director of Planning and Development, advised that Notice of the Public Meeting had been provided as required under the Planning Act. A written submission was received from Enbridge Gas Inc. whom had no concerns regarding the application.

Ms. Cronier explained the purpose and effect of the amendment is to rezone the severed lands in Consent Files B106/21(1) and B107/21(2) from Rural (RU) to Residential One (R1) as a condition of consent to permit the severance of two residential lots. All other provisions of the Zoning By-law shall apply.

Mayor Sweet asked to hear comments from members of the public. No one from the public came forward to speak for or against the application.

Ms. Cronier then explained the appeal process to those present.

Mayor Sweet declared the Public Meeting closed at 6:37 p.m.

Presentations

There were no presentations.

By-laws

1. By-law 1534/22 – being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended (from “Rural (RU)” to “Residential One (R1)”), Part of Lot 19, Concession 1, Barron Canyon Road

Resolution #3

Moved by Matthew McLean

Seconded by Murray Rutz

That By-law 1534/22, being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

Carried

Resolution #4

Moved by Theresa Sabourin

Seconded by Gary Serviss

That By-law 1534/22 be read a third time and passed.

Carried

2. By-law 1535/22 – being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended (from “Rural (RU)” to “Residential One (R1)”), Part of Lot 13, Concession 5, Black Bay Road

Resolution #5

Moved by James Carmody

Seconded by Tom Mohns

That By-law 1535/22, being a by-law to amend By-law 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

Carried

Resolution #6

Moved by Murray Rutz

Seconded by Gary Serviss

That By-law 1535/22 be read a third time and passed.

Carried

3. By-law 1536/22 – being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa (PRO-TEC 5 Inc., Animal Control Services Contract)

Resolution #7

Moved by Theresa Sabourin

Seconded by Tom Mohns

That By-law 1536/22, being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa, be read a first and second time.

Carried

Resolution #8

Moved by Gary Serviss

Seconded by James Carmody

That By-law 1536/22 be read a third time and passed.

Carried

4. By-law 1537/22 – being a by-law to amend By-law 843/13, being a By-law to adopt Human Resources Corporate Policies and Procedures for the Corporation of the Town of Petawawa (A-18 Electronic Monitoring of Employees)

Resolution #9

Moved by Matthew McLean

Seconded by Murray Rutz

That By-law 1537/22, being a by-law to amend By-law 843/13, being a By-law to adopt Human Resources Corporate Policies and Procedures for the Corporation of the Town of Petawawa (A-18 Electronic Monitoring of Employees), be read a first and second time.

Carried

Resolution #10

Moved by James Carmody

Seconded by Gary Serviss

That By-law 1537/22 be read a third time and passed.

Carried

Correspondence

There were no items of correspondence.

Minutes

1. Council-In-Committee (October 11, 2022)

Resolution #11

Moved by Murray Rutz

Seconded by Gary Serviss

That the minutes of the Council-In-Committee meeting held on October 11, 2022 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Business Advisory Network (September 6, 2022)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Business Advisory Network.

Resolution #12

Moved by Theresa Sabourin

Seconded by Matthew McLean

That the minutes of the Petawawa Business Advisory Network meeting held on September 6, 2022 be adopted as information.

Carried

3. Petawawa Public Library Board (June 27, 2022)

Deputy Mayor Gary Serviss provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #13

Moved by Gary Serviss

Seconded by James Carmody

That the minutes of the Petawawa Public Library Board meeting held on June 27, 2022 be adopted as information.

Carried

Staff Reports

1. PW-30-2022 – Tender PW-20-2022, Comfort/Information Centre Foundation and Site Servicing

David Unrau, Director of Public Works, provided an overview of the report.

Resolution #14

Moved by Murray Rutz

Seconded by James Carmody

That Council approves the award of Tender PW-20-2022, Comfort/Information Centre Foundation and Site Servicing, to 1956466 Ontario Inc. o/a JWK Contracting in the amount of \$261,000.00 plus HST.

Carried

Councillor Reports

Deputy Mayor Gary Serviss reported he was the Master of Ceremonies for the official launch ceremony of the Honour Our Veterans Banner Program on October 5, 2022. Deputy Mayor Serviss also reported he attended the Harvest Breakfast on Saturday, October 15, 2022 and the Harvest Supper on Sunday, October 16, 2022, both hosted by the Petawawa Legion Branch 517. Deputy Mayor Serviss attended the Petawawa Heritage Village Demonstration Day on October 16, 2022 and a Petawawa Public Library Board meeting on October 17, 2022.

Councillor Tom Mohns reflected on his 19 years as a member of Council and thanked Mayor Sweet, his fellow Councillors, municipal staff and residents of Petawawa for all of their support.

Councillor Theresa Sabourin reported she attended the Honour Our Veterans Banner Program opening ceremonies on October 5, 2022 and the Petawawa Ramble kickoff on October 14, 2022. Councillor Sabourin commented on the amazing pumpkin displays and thanked all the residents and businesses that took part in this year's festivities.

Councillor Murray Rutz reported he chaired a meeting of the Festival Hall Committee on October 7, 2022 and provided an update on event planning. Councillor Rutz also reported he attended the Festival Hall Seat Campaign Reception on October 16, 2022. Councillor Rutz congratulated Councillor Mohns on his 19 years of service to the Town and remarked on what a pleasure it was to have worked alongside him.

Councillor James Carmody reported he attended the tender opening for the Comfort/Information Centre Foundation and Site Servicing on October 12, 2022. Councillor Carmody also attended the Petawawa Ramble kickoff on October 14, 2022 and a Petawawa Public Library Board meeting on October 17, 2022. Councillor Carmody thanked Mayor Sweet and Councillor Mohns for being great mentors to him during their time together on Council.

Councillor Matthew McLean thanked Mayor Sweet and Councillor Mohns for their dedication and service to the Town.

Mayor Bob Sweet reported he recently attended a meeting of the Algonquin Trail Advisory Committee and participated in the Honour Our Veterans Banner Program

launch ceremony on October 5, 2022. Mayor Sweet also reported he attended recent County of Renfrew meetings including Development and Property Committee on October 11, 2022 and Finance and Administration Committee on October 13, 2022. Mayor Sweet took part in various Petawawa Ramble events over the past weekend and remarked on the great support that was displayed by area residents and businesses. Mayor Sweet also attended the Pembroke Regional Hospital Foundation Black and White Fundraising Gala on October 15, 2022 and the Festival Hall Seat Campaign Reception on October 16, 2022.

Closed Meeting

Resolution #15

Moved by Gary Serviss

Seconded by Murray Rutz

That the meeting be closed pursuant to Section 239 (2) (b) and (d) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, to discuss personal matters about an identifiable individual, including municipal or local board employees, and labour relations or employee negotiations, regarding personnel-related matters.

Carried

Council went into closed session at 7:04 p.m.

Council reconvened to open session at 7:56 p.m.

Business Arising from Closed Session

A closed meeting was held. Council discussed personnel-related matters and provided direction to the CAO and Clerk. There is nothing further to report at this time.

Confirming By-law

Resolution #16

Moved by James Carmody

Seconded by Theresa Sabourin

That By-law 1538/22 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #17

Moved by Tom Mohns

Seconded by Matthew McLean

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:57 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)