



Town of Petawawa

Council-In-Committee Meeting Minutes September 26, 2022 at 6:30 p.m.

Present:

Mayor Bob Sweet
Deputy Mayor Gary Serviss
Councillor James Carmody
Councillor Tom Mohns
Councillor Murray Rutz
Councillor Theresa Sabourin

Regrets:

Councillor Matthew McLean

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Karen Cronier, Director of Planning and Development
David Unrau, Director of Public Works
Gerald Hoffman
Barry Schimmens
Cy Steele
Patricia Leboeuf, Petawawa Post

The Council-In-Committee meeting was opened by the Mayor at 6:31 p.m.

Mayor Sweet took a moment to acknowledge the passing of a dear friend and former member of Town Council, Treena Lemay. Mayor Sweet asked those in attendance to stand for a moment of silent reflection and to keep Ms. Lemay's family in their thoughts as the community mourns her passing.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Presentations

There were no presentations.

Planning and Development

1. Activity Report – September 2022

Karen Cronier, Director of Planning and Development, provided an overview of the report. Ms. Cronier highlighted the active subdivisions, Zoning By-law amendments, and developments in pre-consultation. Ms. Cronier reported on finalization of the land sale to Safeguard Electric, the site plan submission for the Lantern Developments apartment buildings, and the second phase of development at 10 Canadian Forces Drive.

Moved by Theresa Sabourin

Seconded by James Carmody

That the Planning and Development monthly report for September be accepted as information.

Carried

2. Building Activity Report – August 2022

Karen Cronier presented the monthly report.

Moved by Gary Serviss

Seconded by Murray Rutz

That the Building activity report for August be accepted as information.

Carried

3. PL-23-2022 – Zoning By-law Amendment – Part of Lot 19, Concession 1, Barron Canyon Road, Carl Doering

Karen Cronier presented the report. Ms. Cronier explained the purpose and effect of the zoning by-law amendment is to rezone the lands in Consent File B192/22 from Rural (RU) to Residential One (R1) as a condition of consent to permit a lot addition. The rezoning will ensure that the entire enlarged lot is within the same zone.

A public meeting has been scheduled for October 17, 2022. The report was received for information.

4. PL-24-2022 – Zoning By-law Amendment – Part of Lot 13, Concession 5, Black Bay Road, Michael Silke

Karen Cronier presented the report. Ms. Cronier explained the purpose and effect of the zoning by-law amendment is to rezone the severed lands in Consent Files B106/21(1) and B107/21(2) from Rural (RU) to Residential One (R1) as a condition of consent to permit the severance of two residential lots.

A public meeting has been scheduled for October 17, 2022. The report was received for information.

5. PL-25-2022 – Town Centre Townhouse Subdivision, Street Name – Samantha Crescent

Karen Cronier provided an overview of the report. Ms. Cronier explained the request for the street name came from the developer and that the proposed name has been vetted through the County of Renfrew to ensure that there are no conflicts or duplication.

Moved by Murray Rutz

Seconded by James Carmody

That Council supports the street name of Samantha Crescent to be used within the Town Centre Townhouse Subdivision.

Carried

6. ED-05-2022 – Community Improvement Plan Application for 1024 Victoria Street

Karen Cronier provided an overview of the report.

Moved by Gary Serviss

Seconded by Theresa Sabourin

That Council, under the Community Improvement Plan adopted by By-law 1441/21, enter into the necessary funding agreement with the applicant who owns the leased commercial property at 1024 Victoria Street for the following CIP financial incentive program:

- 50% of the eligible project cost, not exceeding \$5,000.00 maximum under the Building Façade Improvement Program.

Carried

7. Budget Reports (Planning, Building, and Economic Development)

Received for information.

Public Works

1. Monthly Report – September 2022

David Unrau, Director of Public Works provided an overview of the monthly report. Mr. Unrau highlighted the status of construction projects to-date including Airport Road, Len Hopkins Drive, Albert Street, Steffen Street and Gutzman Road. Mr. Unrau reported on the success of the Renfrew County Road Supervisors Association Truck Roadeo hosted by the Public Works Department on September 8, 2022.

Moved by James Carmody

Seconded by Murray Rutz

That the Public Works monthly report for September be accepted as information.

Carried

2. PW-26-2022 – Murphy Road Improvements – Cost Sharing Agreement

David Unrau provided an overview of the report.

Moved by Murray Rutz

Seconded by Theresa Sabourin

That Council approves the proposal from Jp2g Consultants Inc. in the amount of \$46,200.00 plus HST for design costs for Murphy Road urbanization. The cost sharing between the Town of Petawawa and the County of Renfrew will be one of the deliverables from this contract.

Carried

3. PW-27-2022 – Legacy Project – Comfort Station/Information Centre

David Unrau provided an overview of the report. Mr. Unrau reported that preliminary drawings for the Comfort Station were presented in March 2022 with subsequent revisions made to ensure there is adequate space for heating and electrical equipment as well as provision for a dedicated accessible washroom. Mr. Unrau reported that the plan is to complete the footings and underground services in 2022 and to construct the building in 2023. A tender report on the foundation and site servicing will be presented to Council on October 17, 2022.

Council supported Mayor Sweet's pursuit of Canadian Pacific Railway signage for the Comfort Station.

The report was received for information.

4. Public Works Budget Report

Received for information.

5. Sewage System Budget Report

Received for information.

6. Waterworks Budget Report

Received for information.

General Matters

There was nothing to report.

Closed Meeting

There was no closed meeting.

Adjournment

Moved by Murray Rutz

Seconded by James Carmody

That the meeting be adjourned.

Carried

The meeting adjourned at 7:17 p.m.

Signature of the Clerk (Original Signed)