



**Town of Petawawa**  
**Regular Meeting of Council Minutes**  
**September 20, 2022 at 6:30 p.m.**

**Present:**

Mayor Bob Sweet  
Deputy Mayor Gary Serviss  
Councillor James Carmody  
Councillor Matthew McLean  
Councillor Tom Mohns  
Councillor Murray Rutz  
Councillor Theresa Sabourin

**Also Present:**

Daniel Scissons, CAO/Deputy Clerk  
Simon Brooks  
Karen Donovan  
Gerald Hoffman  
Jody Anne McDonald  
Barry Schimmens

**Call to Order** (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

**Approval of Agenda**

Resolution #1

**Moved by Murray Rutz**

**Seconded by Gary Serviss**

That the agenda for the September 20, 2022 regular meeting of Council be adopted.

**Carried**

**Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

**Approval of Minutes**

1. Council Meeting (September 6, 2022)

Resolution #2

**Moved by Theresa Sabourin**

**Seconded by James Carmody**

That the minutes of the regular meeting of Council held September 6, 2022 be approved as printed and circulated.

**Carried**

**Presentations**

There were no presentations.

**By-laws**

1. By-law 1530/22 – being a by-law to appoint a Compliance Audit Committee for the 2022 Municipal Election

Resolution #3

**Moved by James Carmody**

**Seconded by Murray Rutz**

That By-law 1530/22, being a by-law to appoint a Compliance Audit Committee for the 2022 Municipal Election, be read a first and second time.

**Carried**

Resolution #4

**Moved by Matthew McLean**

**Seconded by Gary Serviss**

That By-law 1530/22 be read a third time and passed.

**Carried**

2. By-law 1531/22 – being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa (The Canadian Corps of Commissionaires (Ottawa Division), By-law and Parking Enforcement Services Contract)

Resolution #5

**Moved by Theresa Sabourin**

**Seconded by Tom Mohns**

That By-law 1531/22, being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa (The Canadian Corps of Commissionaires (Ottawa Division), By-law and Parking Enforcement Services Contract), be read a first and second time.

**Carried**

Resolution #6

**Moved by James Carmody**

**Seconded by Gary Serviss**

That By-law 1531/22 be read a third time and passed.

**Carried**

**Correspondence**

1. Proposal of the Federal Electoral Boundaries Commission – Township of Greater Madawaska Resolution #200-22

Resolution #7

**Moved by James Carmody**

**Seconded by Tom Mohns**

That Council of the Corporation of the Town of Petawawa supports the resolution from the Township of Greater Madawaska opposing the proposal of the Federal Electoral Boundaries Commission for the Province of Ontario that changes the composition of municipalities within the Federal electoral district of Renfrew-Nipissing-Pembroke including the removal of the Township of Greater Madawaska.

**Carried**

**Minutes**

1. Council-In-Committee (September 12, 2022)

Resolution #8

**Moved by Gary Serviss**

**Seconded by Murray Rutz**

That the minutes of the Council-In-Committee meeting held on September 12, 2022 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

**Carried**

2. Petawawa Business Advisory Network (August 2, 2022)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Business Advisory Network.

Resolution #9

**Moved by Theresa Sabourin**

**Seconded by James Carmody**

That the minutes of the Petawawa Business Advisory Network meeting held on August 2, 2022 be adopted as information.

**Carried**

3. Petawawa Accessibility Advisory Committee (August 15, 2022)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee.

Resolution #10

**Moved by Theresa Sabourin**  
**Seconded by James Carmody**

That the minutes of the Petawawa Accessibility Advisory Committee meeting held on August 15, 2022 be adopted as information.

**Carried**

### **Staff Reports**

1. PW-24-2022 – Award Tender # PW-16-2022, Snow Plowing at Municipal Buildings 2022-2023

David Unrau, Director of Public Works, provided an overview of the report.

Resolution #11

**Moved by Murray Rutz**  
**Seconded by Gary Serviss**

That Council approves the award of Tender # PW-16-2022, Snow Plowing at Municipal Buildings 2022-2023, to RGT Clouthier Construction Ltd. in the amount of \$1,876.00 plus HST per service.

**Carried**

2. PW-25-2022 – Award Tender # PW-17-2022, Equipment Quotation for Snow Removal 2022-2023

David Unrau provided an overview of the report.

Resolution #12

**Moved by Theresa Sabourin**  
**Seconded by Murray Rutz**

That Council approves the award of Tender # PW-17-2022, Equipment Quotation for Snow Removal 2022-2023, to G.P. Splinter Forest Products Ltd. in the amount of \$32,300.00 plus HST.

**Carried**

3. ADMIN-21-2022 – Election Accessibility Plan

Daniel Scissons, CAO/Deputy Clerk, provided an overview of the report.

Resolution #13

**Moved by Matthew McLean**  
**Seconded by Gary Serviss**

That Council approves the Election Accessibility Plan as presented.

**Carried**

### **Councillor Reports**

Deputy Mayor Gary Serviss reported he attended the memorial service for Her Majesty Queen Elizabeth II at the Petawawa Legion on September 19, 2022. Deputy Mayor

Serviss decorated smile cookies at the Garrison Tim Hortons location for the annual charity campaign. The Deputy Mayor advised that planning was underway for the ceremonial unveiling of the Honour Our Veterans banners on October 5, 2022.

Councillor Tom Mohns reported he attended a Pembroke and Area Airport Commission meeting on September 15, 2022.

Councillor Theresa Sabourin reported she attended the opening of the Algonquin Sewing Centre on September 1, 2022. On September 12, 2022, Councillor Sabourin chaired a meeting of the Petawawa Accessibility Advisory Committee. Councillor Sabourin was present for the snow plowing and snow removal tender openings on September 13, 2022.

Councillor Murray Rutz reported he attended the Renfrew County Road Supervisors Association Truck Roadeo on September 8, 2022 hosted by the Public Works Department. Councillor Rutz attended the Pembroke and Area Airport Commission meeting on September 15, 2022 and confirmed the arrival of the sweeper from the Red Lake Airport. Councillor Rutz advised that the Conseil des écoles publiques de l'Est de l'Ontario would be painting Festival Hall to complement the seating upgrade project.

Councillor James Carmody reported he attended the launch event for the 4<sup>th</sup> Annual Petawawa Ramble on September 8, 2022 at Hyska's Your Independent Grocer.

Councillor Matthew McLean – nothing to report.

Mayor Bob Sweet reported he recently attended meetings of the Algonquin Trail and Ottawa Valley Recreational Trail advisory committees and presided over his last County of Renfrew Development and Property Committee meeting after 18 years as Chair. Mayor Sweet laid a wreath on behalf of the Town at the memorial service for Her Majesty Queen Elizabeth II at the Petawawa Legion on September 19, 2022.

### **Closed Meeting**

There was no closed meeting.

### **Confirming By-law**

Resolution #14

**Moved by James Carmody**

**Seconded by Murray Rutz**

That By-law 1532/22 be read a first, second and third time and passed.

**Carried**

### **Adjournment**

Resolution #15

**Moved by Gary Serviss**

**Seconded by Theresa Sabourin**

That the meeting adjourn to the call of the Mayor.

**Carried**

The meeting adjourned at 7:09 p.m.

Signature of the Mayor (Original Signed)

Signature of the Deputy Clerk (Original Signed)