



Town of Petawawa
Council-In-Committee Meeting Minutes
July 11, 2022 at 6:30 p.m.

Present:

Deputy Mayor Gary Serviss
Councillor James Carmody
Councillor Matthew McLean
Councillor Tom Mohns
Councillor Murray Rutz
Councillor Theresa Sabourin

Regrets:

Mayor Bob Sweet

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Craig Proulx, Acting Fire Chief
Jordan Durocher, Director of Community Services
Karen Cronier, Director of Planning and Development
Annette Mantifel, Treasurer
Barry Schimmens
Rudy Kadlec, myFM

The Council-In-Committee meeting was opened by the Deputy Mayor at 6:30 p.m.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Presentations

There were no presentations.

Fire Department

Deputy Mayor Gary Serviss took a moment on behalf of Council to welcome and congratulate Craig Proulx on his new appointment as Acting Fire Chief for the Town of Petawawa.

1. **Activity Report –June 2022**

Acting Fire Chief Craig Proulx provided an overview of the monthly report. Acting Chief Proulx reported three carbon monoxide alarm calls, one call for a person trapped in a vehicle, six fire alarm calls, one false alarm call, one lightning strike call, one hydro pole arcing call, one call for smoke alarm and one call for electrical burning smell for the month of June. Acting Chief Proulx highlighted the monthly platoon training which focused on simulated practical responses to one and two storey home fires. Acting Chief Proulx also reported on specialty training which focused on swift water rescue refresher training and new recruit training.

Moved by Murray Rutz

Seconded by Tom Mohns

That the Fire Department activity report for June be accepted as information.

Carried

2. **FD-01-2022 – Award Tender FD-01-2022, Supply and Delivery of One (1) 2022 RIB Style Watercraft**

Acting Fire Chief Craig Proulx provided an overview of the report.

Moved by Theresa Sabourin

Seconded by James Carmody

That Council approves the award of Tender FD-01-2022, Supply and Delivery of One (1) 2022 RIB Style Watercraft, to Co2 Inflatables in the amount of \$80,991.00 plus HST.

Carried

3. **Fire Protection Budget Report**

Received for information.

Community Services

1. **Activity Report – June 2022**

Jordan Durocher, Director of Community Services, provided an overview of the monthly report. Mr. Durocher reported on the various services, programs and rental activities realized over the month. Mr. Durocher commented on the success of the Town's 25th Anniversary Celebrations and Canada Day weekend activities, and commented on how well attended the events were for the

celebrations. Mr. Durocher also reported the Town will be hosting some events during the upcoming Ontario Winter Games scheduled for February 2023.

Moved by James Carmody

Seconded by Murray Rutz

That the Community Services monthly report for June be accepted as information.

Carried

2. CS-02-2022 – Award Tender CSD-01-2022, Laurentian Highlands Park Development

Jordan Durocher provided an overview of the report.

Moved by Murray Rutz

Seconded by Theresa Sabourin

That Council approves the award of Tender CSD-01-2022, Laurentian Highlands Park Development, to Eastway Contracting Inc. in the amount of \$362,274.72 plus HST.

Carried

3. Community Services Budget Report

Received for information.

Planning and Development

1. Activity Report – July 2022

Karen Cronier, Director of Planning and Development provided an overview of the monthly report. Ms. Cronier highlighted the active subdivisions, Zoning By-law amendments, and developments in pre-consultation.

Moved by Tom Mohns

Seconded by James Carmody

That the Planning and Development monthly report for July be accepted as information.

Carried

2. Building Activity Report – June 2022

Karen Cronier presented the monthly report.

Moved by Theresa Sabourin

Seconded by Murray Rutz

That the Building activity report for June be accepted as information.

Carried

3. Budget Reports (Planning, Building, and Economic Development)
Received for information.

Public Works

1. Public Works Budget Report
Received for information.
2. Sewage System Budget Report
Received for Information.
3. Waterworks Budget Report
Received for information.

Finance and Management

1. Accounts Payable – June 2022
Annette Mantifel, Treasurer, presented the report.
Moved by Murray Rutz
Seconded by Matthew McLean
That the general cheque #'s 36947 to 37148 in the amount of \$4,476,078.10 be passed by Council and paid by the Treasurer.
Carried
2. ADMIN-15-2022 – Animal Control/By-law Enforcement Activity Report –June 2022
Colin Howard, Clerk, provided an overview of the monthly report.
Moved by James Carmody
Seconded by Theresa Sabourin
That the Animal Control/By-law Enforcement monthly report for June be accepted as information.
Carried
3. ADMIN-16-2022 – Taxi Licence Applications 2022
Colin Howard provided an overview of the report.
Moved by Tom Mohns
Seconded by Matthew McLean
That Council approves the taxi licence applications in accordance with the current taxi by-law.
Carried

4. Budget Reports (Administration, Animal Control/By-law Enforcement, and Council)

Received for information.

General Matters

There was nothing to report.

Closed Meeting

There was no closed meeting.

Adjournment

Moved by Matthew McLean

Seconded by Murray Rutz

That the meeting be adjourned. **Carried**

The meeting adjourned at 7:17 p.m.

Signature of the Clerk (Original Signed)