

Petawawa Accessibility Work Plan (2016) January - December

Vision: People with disabilities will experience barrier free accessibility to public services in Petawawa in accordance with the Accessibility for Ontarians with Disabilities Act (AODA).

Objective	Identified Gap	Strategy	Target Date	Status
Access				
To ensure that municipal buildings are barrier free and accessible to all Petawawa residents	Barriers identified following site audits at municipal buildings	1. Prepare report with Recommended outcomes from checklist and present to Council	June 2016	Report was made to Council on June 6 2016
		2. Review identified medium term accessibility and create a plan to implement	October 2016	ongoing
		3. Review deficiencies	December 2016	ongoing
To ensure that new builds/building modification are compliant with a AODA regulations	Constructive process to encourage developers to consider accessibility in construction	4. Review and provide comment on site plans	ongoing	ongoing
		5. Research the creation of a municipal By-law that will mandate new builds to include automated doors	ongoing	ongoing
Public Awareness/ Networking and Collaboration				
To enhance community awareness of the AODA	Limited awareness identified among municipal employees, businesses and the public	1. Provide and support articles and diffusion of information regarding accessibility.	ongoing	ongoing
		2. Participate in information forums	ongoing	ongoing
		3. AAC membership recruitment	ongoing	ongoing
		4. Combined resource material binder specific to Accessibility standards	November 2016	A. Morris has some material
Training and Development				
To identify opportunities for partnerships with other municipalities and organizations to increase capacity and leverage resources	Lack of community engagement and networking opportunities	1. Research customer service training module	October 2016	T. Sabourin discussed concept at September

Updated September 2016

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				meeting
		2. Develop draft Customer Service training program	November 2016	Theresa Sabourin
		3. Coordinate and facilitate annual staff/Council training opportunity to raise awareness of specific disabilities and how to provide for excellent customer service	November 2016	Theresa Sabourin/ Sheila Clark
Accountability Framework				
To support the implementation of the Accessibility Standards	Province is still introducing regulations	1. Review any information /tools/checklists regarding upcoming and current standards in a timely manner once promulgated by the Ministry and make recommendations to Town staff and Council.	As provided by Province	ongoing
		2. Review standards and provide recommendations to Town for the development of a training policy for new staff regarding IASR and Human Rights Code.	As provided by Province	ongoing
		3. Research Facility Accessibility Signage regulations and compile into a working document	January 2017	65% complete in September
		4. Prepare a draft review of Facility Accessibility Signage regulation and review with appropriate departments prior to presenting before Council for adoption	December 2016	City of London is updating theirs – our will follow their updates
Outcomes				
To develop indicators that evaluate compliance progress with the responsibilities outlined in the AODA	No compliance indicators established	1. Provide advice to Council on compliance with newly released standards, including indicators of compliance.	Ongoing	
		2. Conduct an assessment of Committee work by reviewing work plan quarterly	March, June, September, December 2016	Reviewed and revised as part of September meeting.