

Petawawa Accessibility Work Plan (2017) January - December

Vision: People with disabilities will experience barrier free accessibility to public services in Petawawa in accordance with the Accessibility for Ontarians with Disabilities Act (AODA).

Objective	Identified Gap	Strategy	Target Date	Status
Access				
Municipal buildings are barrier free and accessible to all.	Barriers identified following site audits at municipal buildings	1. Prepare report with recommended outcomes and present to Council	June 2016	complete
		2. Review medium term access deficiencies and propose budgeting considerations to correct them.	November 2017	ongoing
Ensure new builds/building modification are compliant with Ontario Building Code.	Constructive process to encourage developers to consider accessibility in construction	3. Review and provide comment on site plans	ongoing	ongoing
		4. Develop a checklist of accessible considerations to be reviewed during the site plan review process	October 2017	ongoing
		5. Explore the possibility of proposing a municipal requirement for all new build doorways to meet or exceed the Ontario Building Code requirements.	ongoing	ongoing
Public Awareness/ Networking and Collaboration				
Enhance community awareness of the AODA	Limited awareness identified among municipal employees, businesses and the public	1. Provide and support articles and diffusion of information regarding accessibility.	ongoing	ongoing
		2. Participate in information forums	ongoing	ongoing
		3. AAC membership recruitment	ongoing	ongoing
		4. Update resource material binder	ongoing	ongoing
Training and Development				
Identify opportunities for partnerships to increase capacity and leverage existing resources	Lack of community engagement and networking opportunities	1. Research Accessible Customer Service Training module – update Corporate Accessible Customer Service Policy	March 2017	complete

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		2. Framework of training is established to ensure existing, new and incoming volunteers are provided the Accessible Customer Service Training and proper documentation is retained.	March 2017	Ongoing. MWJHSC is administering/tracking the training
Accountability Framework				
Support the implementation of the Accessibility Standards	Province is still introducing regulations	1. Review any information /tools/checklists regarding upcoming and current standards in a timely manner once promulgated by the Ministry and make recommendations to Town staff and Council.	As provided by Province	ongoing
		2. Research Facility Accessibility Design (FAD) regulations and compile into a working document	January 2017	ongoing
		3. Prepare a draft review of Facility Accessibility Signage regulation and review with appropriate departments prior to presenting before Council for adoption	January 2017	City of London is updating theirs – ours will incorporate their updates
Outcomes				
Develop indicators that evaluate compliance progress with the responsibilities outlined in the AODA	No compliance indicators established	1. Provide reports to Council on compliance with newly released standards, including indicators of compliance.	ongoing	ongoing
		2. Conduct an assessment of Committee work by reviewing work plan bi-annually	May/December 2017	ongoing