

Petawawa Accessibility Work Plan (2018)
January - December

Vision: People with disabilities will experience barrier free accessibility to public services in Petawawa in accordance with the Accessibility for Ontarians with Disabilities Act (AODA).

Objective	Identified Gap	Strategy	Target Date	Status
Access				
Municipal buildings are barrier free and accessible to all.	Barriers identified following site audits at municipal buildings	1. Conducting annual reviews to ensure maintained compliance	ongoing	ongoing
		2. Review medium term access deficiencies and propose budgeting considerations to correct them.	November 2018	ongoing
Ensure new builds/building modification are compliant with Ontario Building Code.	Constructive process to encourage developers to consider accessibility in construction	3. Review and provide comment on site plans	ongoing	ongoing
		4. Develop a checklist of accessible considerations to be reviewed during the site plan review process	August 2018	ongoing
		5. Explore the possibility of proposing a municipal requirement for all new build doorways to meet or exceed the Ontario Building Code requirements.	ongoing	ongoing
Public Awareness/ Networking and Collaboration				
Enhance community awareness of the AODA	Limited awareness identified among municipal employees, businesses and the public	1. Circulate articles regarding accessibility.	ongoing	ongoing
		2. Participate in information forums	ongoing	ongoing
		3. AAC membership recruitment	ongoing	ongoing
		4. Update resource material binder Include new provincial materials and partner program information	September 2018	ongoing

Updated June 2018

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Training and Development				
Identify opportunities for partnerships to increase capacity and leverage existing resources	Lack of community engagement and networking opportunities	1. Conduct a review of the Corporate Accessible Customer Service Policy	March 2019	Council endorsed by-law 1108/17
		2. Review established training program to ensure existing, new and incoming volunteers are provided the Accessible Customer Service Training and proper documentation is retained.	March 2019	Ongoing. MWJHSC is administering/tracking the training under a formal process
		3. Conduct an Accessible awareness training session for the new Council Develop the workshop plan	May 2019 December 2018	New initiative
Accountability Framework				
Support the implementation of the Accessibility Standards	Update Provincial standards and regulations as they take effect	1. Review any information /tools/checklists regarding upcoming and current standards in a timely manner once promulgated by the Ministry and make recommendations to Town staff and Council.	As provided by Province	ongoing
		2. Research Facility Accessibility Design (FAD) Standard regulations and extract sections to facilitate medium term barrier free audit deficiencies	September 2018	ongoing
		3. Prepare a draft review of FADS review with appropriate departments prior to presenting before Council for adoption	November 2018	Permission to use City of London template who is updating theirs.
		4. Review existing Accessible document guidelines and draft a proposal for use by the Town	January 2019	New initiative

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Updated June 2018

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Outcomes				
Develop indicators that evaluate compliance progress with the responsibilities outlined in the AODA	No compliance indicators established	1. Provide reports to Council on compliance with newly released standards, including indicators of compliance.	ongoing	ongoing
		2. Conduct an assessment of Committee work by reviewing work plan bi-annually	May/December 2018	ongoing

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