

2:30 p.m.

February 16, 2021

TOWN OF PETAWAWA

REGULAR MEETING OF COUNCIL
ELECTRONIC MEETING

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Matthew McLean**
 Councillor Tom Mohns **Councillor Murray Rutz**
 Councillor Theresa Sabourin

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Karen Cronier **Kelly Williams**
 Annette Mantifel **Kevin Serre**
 Shawn Behnke

This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet; Daniel Scissons, CAO/Clerk; and Dawn Recoskie, Deputy Clerk.

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 2:31 p.m.

APPROVAL OF AGENDA

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

- (1) That the agenda for the February 16, 2021 electronic meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

APPROVAL OF MINUTES

1. Council Meeting (February 1, 2021)

MOVED BY: James Carmody
SECONDED BY: Matthew McLean

- (2) That the minutes of the electronic regular meeting of Council held February 1, 2021 be approved as printed and circulated.

CARRIED

PUBLIC MEETING

1. Zoning By-law Amendment (from “Rural” to “Residential One”) – Kevin Serre & Ashley Pardy, Part of Lot 5, Concession 8, 1080B Rantz Road

The Public Meeting was opened by the Mayor at 2:32 p.m. Karen Cronier, Director of Planning and Development, advised that the Notice of Public Meeting had been provided as required under the Planning Act. No written submissions were received regarding the application.

Ms. Cronier explained the purpose and effect of the proposed amendment is to rezone the severed lands in Consent Files B54/20(1), B55/20(2), and B56/20(3) from Rural (RU) to Residential One (R1) as a condition of consent to permit the severance of three new residential lots. All other provisions of the Zoning By-law shall apply.

Mayor Sweet asked to hear comments from members of the public. No one from the public came forward to speak for or against the application.

Ms. Cronier then explained the appeal process.

Mayor Sweet declared the Public Meeting closed at 2:35 p.m.

PRESENTATIONS

There were no presentations.

BY-LAWS

1. By-law 1391/21 – being a by-law to set remuneration and expenses for members of Council, persons appointed to local boards and committees and members of staff when on municipal business

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

- (3) That By-law 1391/21, being a by-law to set remuneration and expenses for members of Council, persons appointed to local boards and committees and members of staff when on municipal business, be read a first and second time.

CARRIED

MOVED BY: Gary Serviss

SECONDED BY: Matthew McLean

- (4) That By-law 1391/21, be read a third time and passed.

CARRIED

2. By-law 1392/21 – being a by-law to appoint an auditor

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

- (5) That By-law 1392/21, being a by-law to appoint an auditor, be read a first and second time.

CARRIED

MOVED BY: Tom Mohns
SECONDED BY: Gary Serviss

- (6) That By-law 1392/21, be read a third time and passed.

CARRIED

3. By-law 1393/21 – being a by-law to appoint a Building Inspector, Property Standards Officer, and Municipal Law Enforcement Officer for the Town of Petawawa

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

- (7) That By-law 1393/21, being a by-law to appoint a Building Inspector, Property Standards Officer, and Municipal Law Enforcement Officer for the Town of Petawawa, be read a first and second time.

CARRIED

MOVED BY: Theresa Sabourin
SECONDED BY: Matthew McLean

- (8) That By-law 1393/21, be read a third time and passed.

CARRIED

4. By-law 1394/21 – being a by-law to amend By-law Number 456/07 of the Corporation of the Town of Petawawa, as amended (from “Rural” to “Residential One”, Part of Lot 5, Concession 8, 1080B Rantz Road)

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

- (9) That By-law 1394/21, being a by-law to amend By-law Number 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

CARRIED

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

- (10) That By-law 1394/21, be read a third time and passed.

CARRIED

CORRESPONDENCE

1. Request for Leave of Absence – Councillor Matthew McLean

Councillor Matthew McLean submitted a request to Council for a leave of absence from March 1, 2021 to June 15, 2021 for employment related purposes, in accordance with Section 259 (1) (c) of the *Municipal Act, S.O. 2001 c.25*.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

- (11) That Council approves Councillor Matthew McLean's request for a leave of absence from March 1, 2021 to June 15, 2021 for employment related purposes.

CARRIED

2. 2021 Ontario Volunteer Service Awards and 2021 June Callwood Outstanding Achievement Award for Voluntarism – Volunteer Recognition Unit, Ministry of Heritage, Sport, Tourism and Culture Industries

The item of correspondence was received for information.

MINUTES

1. Council-in-Committee Meeting (February 8, 2021)

MOVED BY: Gary Serviss
SECONDED BY: Tom Mohns

- (12) That the minutes of the electronic Council-in-Committee meeting held on February 8, 2021 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

CARRIED

2. Petawawa Business Advisory Network (December 8, 2020)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Business Advisory Network.

MOVED BY: Theresa Sabourin
SECONDED BY: Matthew McLean

- (13) That the minutes of the Petawawa Business Advisory Network meeting held on December 8, 2020 be adopted as information.

CARRIED

STAFF REPORTS

1. CS-01-2021 – Tender Award, Petawawa Civic Centre Arena Floor Replacement Project

Kelly Williams, Director of Community Services, provided an overview of the report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

- (14) That Council approves the award of Tender CSD-01-2021, Petawawa Civic Centre Arena Floor Replacement Project, to Frecon Construction Ltd. in the amount of \$893,000.00 + HST.

CARRIED

COUNCILLOR REPORTS

Deputy Mayor Gary Serviss – nothing to report.

Councillor Tom Mohns – nothing to report.

Councillor Murray Rutz – nothing to report.

Councillor Theresa Sabourin – nothing to report.

Councillor James Carmody – nothing to report.

Councillor Matthew McLean – nothing to report.

Mayor Bob Sweet reported he attended two recent meetings of the 2022 Ontario Winter Games Committee; the County of Renfrew will be hosting the winter games in 2022 the last week of February and the first week of March with events being held throughout various municipalities including the Town of Petawawa. Mayor Sweet reported he also attended a meeting of the Development and Property Committee and the Finance and Administration Committee at the County of Renfrew.

CLOSED MEETING

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

- (15) That the meeting be closed pursuant to Section 239 (2) (c) and Section 239 (2) (f) of the *Municipal Act, S.O. 2001, c.25* to discuss a proposed or pending acquisition or disposition of land by the municipality or local board, that requires advice that is subject to solicitor-client privilege, including communications necessary for that purpose, with respect to ownership of and access to the Four Season Bridge.

CARRIED

Council went into closed session at 3:03 p.m.

Council reconvened to open session at 4:10 p.m.

BUSINESS ARISING FROM CLOSED SESSION

A closed meeting was held. Council received advice from its solicitor with respect to ownership of and access to the Four Season Bridge. Direction was provided to the CAO/Clerk. There is nothing further to report.

CONFIRMING BY-LAW

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

- (16) That By-law 1395/21 be read a first, second and third time and passed.

CARRIED

ADJOURNMENT

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

- (17) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 4:12 p.m.



Mayor



Clerk