

6:30 p.m.

February 8, 2021

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE
ELECTRONIC MEETING

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Matthew McLean**
 Councillor Tom Mohns **Councillor Murray Rutz**
 Councillor Theresa Sabourin

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Annette Mantifel **Steve Knott**
 Craig Proulx **Kelly Williams**
 Shawn Behnke

This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet; Daniel Scissons, CAO/Clerk; and Dawn Recoskie, Deputy Clerk.

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Report – January 2021

Deputy Fire Chief Craig Proulx provided an overview of the report. Deputy Chief Proulx reported two chimney fires, one motor vehicle collision, two vehicle fires, one smell of smoke, one structure fire, one carbon monoxide alarm, one report of smoke in the area, and two fire alarm calls for the month of January.

Deputy Chief Proulx and Chief Steve Knott spoke to the recent provincial announcement regarding the closure of the Ontario Fire College on March 31, 2021. Chief Knott explained the Ontario Fire College will be decommissioned and replaced with 20 regional training centres to deliver on-site and online fire safety training. Chief Knott suggested this change would lead to increased costs for training for the

Town's volunteer fire fighters. The Ontario Fire College offered a flat rate of \$65.00 for each training course which included accommodations and meals. Chief Knott suggested the regional training centres would not offer accommodations or meals, and this increased cost would be borne by the Fire Department. Chief Knott will be participating in future conference calls with the Office of the Fire Marshal regarding this topic and will speak to the increased costs for training for volunteer fire departments.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Fire Department activity report for January be accepted as information.

CARRIED

COMMUNITY SERVICES

1. **Activity Report – January 2021**

Kelly Williams, Director of Community Services, provided an overview of the monthly report. Mr. Williams reported on the various services, programs and rental activities realized over the month. Mr. Williams reported Community Services will be contacting clients to re-book ice times once the Civic Centre can re-open following the expiration of the emergency declaration.

Mr. Williams reported he is investigating LiveBarn, a company that provides live broadcasting of amateur sports. LiveBarn approached the municipality regarding this service where there is no charge to the Town to install a video camera near the ice surface which would then live stream hockey games etc. to users who have registered and paid for the service. Mr. Williams will consult with the Town's insurer regarding this item and conduct further due diligence prior to making any recommendation to Council regarding this service.

Mr. Williams noted Cabin Fever will be presented differently this year, offering four virtual events due to the ongoing COVID-19 pandemic; residents are encouraged to register for these events.

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That the Community Services monthly report for January be accepted as information.

CARRIED

FINANCE AND MANAGEMENT

1. FM-01-2021 – 2020 General, Water and Wastewater Budget Funds

Annette Mantifel, Treasurer, presented the report.

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That 2020 budgeted transfers from reserves/reserve funds be amended as follows:

Reserve Fund – Fire from \$150,000.00 to \$5,800.32 for purchase of Bush Truck item.

Development Charges – Library from \$20,000.00 to \$12,200.38 for repayment of infrastructure.

Reserve Fund – Civic Centre Capital from \$180,000.00 to \$43,550.00 for engineering work re: Arena floor.

Reserve Fund – Public Works from \$65,000.00 to \$62,116.37 for the Dodge 1 ton dump truck replacement.

Reserve Fund – Industrial Park/Economic Development from \$2,800.00 to \$1,194.16 for office supplies purchased.

Reserve Fund – Industrial Park/Economic Development from \$145,000.00 to \$0 for Container Market.

Development Charges – Sewage from \$609,245.00 to \$191,416.90 for sewage plant capital and Renfrew Street Pumping Station work.

Further that the following amounts be transferred into reserves/reserve funds as follows:

\$82,000.00 be transferred into Reserve Fund – Environment for capital works at Ottawa Valley Waste Recovery Centre.

\$34,446.00 be transferred into Reserve – Administration for future policing expenditures as a result of a credit received during 2020.

CARRIED

2. FM-02-2021 – Auditor Reappointment

Annette Mantifel provided an overview of the report.

MOVED BY: Gary Serviss
SECONDED BY: Tom Mohns

That in accordance with the *Municipal Act, 2001, S.O. 2001*, Section 296, Welch LLP be appointed Town Auditor for the period 2021 through 2025.

CARRIED

3. Accounts Payable – January 2021

Annette Mantifel presented the report.

MOVED BY: Murray Rutz
SECONDED BY: Matthew McLean

That the general cheque #'s 33833 to 34016 in the amount of \$866,368.45 be passed by Council and paid by the Treasurer.

CARRIED

4. ADMIN-02-2021 – Animal Control/By-law Enforcement Activity Report-January 2021

Dawn Recoskie, Deputy Clerk, provided an overview of the monthly report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Animal Control/By-law Enforcement monthly report for January be accepted as information.

CARRIED

5. ADMIN-03-2021 – Taxi Licence Applications 2021

Dawn Recoskie presented the report.

MOVE BY: Tom Mohns
SECONDED BY: Gary Serviss

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Matthew McLean

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:23 p.m.

A handwritten signature in black ink, appearing to be "J. C. [unclear]", written over a horizontal line.

Clerk