



## **Town of Petawawa**

### **Council-In-Committee Meeting Minutes November 8, 2021 at 6:30 p.m.**

#### **Present:**

Mayor Bob Sweet  
Deputy Mayor Gary Serviss  
Councillor Tom Mohns  
Councillor Murray Rutz  
Councillor Theresa Sabourin

#### **Regrets:**

Councillor James Carmody  
Councillor Matthew McLean

#### **Also Present:**

Daniel Scissons, CAO  
Colin Howard, Clerk  
Dawn Recoskie, Deputy Clerk  
Craig Proulx, Deputy Fire Chief  
Kelly Williams, Director of Community Services  
Annette Mantifel, Treasurer  
Colin Coyle, Recreation Program Coordinator  
Valerie Hyska, President, Petawawa Rotary Club  
Ed Chow, Past President, Petawawa Rotary Club  
Patricia Leboeuf, Petawawa Post  
Rudy Kadlec, myFM  
Tina Peplinskie, Pembroke Observer

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

#### **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

## **Presentations**

1. Petawawa Remembrance Day Honour Our Veterans Banner Program – Valerie Hyska, President and Ed Chow, Past President, Petawawa Rotary Club

Valerie Hyska presented the proposed Honour Our Veterans Banner Program in cooperation with The Royal Canadian Legion Branch 517 and Garrison Petawawa in hope of gaining support from the Town of Petawawa for this program. Ms. Hyska reported that the Banner Program would be an ongoing annual event to recognize all past and present military units that once operated or are presently operating on Garrison Petawawa.

Ms. Hyska highlighted the sponsorship opportunities for this program and how the banners will be funded through direct sponsorship of the individual unit banners at a cost of \$150.00 to \$200.00. Ms. Hyska reported the plan would be to have the banners displayed on lamp posts in Petawawa between October and mid-November of each year starting in 2022. Ms. Hyska reported the annual cost to the Town to remove and install the banners each year would be approximately \$4,500.00.

Once the program is in place the Rotary Club would appreciate having the “Honour Our Veterans Banner Program” icon on the Town’s website for residents to click and then be directed to a separate website to connect to the sponsorship program and unit history.

Mayor Sweet, on behalf on Council, thanked Valerie Hyska and Ed Chow for their presentation.

### **Move by Murray Rutz**

### **Seconded by Theresa Sabourin**

That Council supports the Honour Our Veterans Banner Program and the plan to launch the initiative in the fall of 2022.

### **Carried**

Staff was directed to draft a policy governing future commemorative banner installation requests.

## **Fire Department**

1. Activity Report – October 2021

Deputy Fire Chief Craig Proulx provided an overview of the report. Deputy Chief Proulx reported two motor vehicle collision calls, one fire call, one carbon monoxide call, one call for smell of smoke in building, one call for a propane leak, one call for a gas leak, one call for an oven fire, one hydro pole fire, and four fire alarm calls for the month of October. Deputy Chief Proulx highlighted the monthly

platoon training which focused on firefighter survival and Rapid Intervention Team (RIT) roles and responsibilities.

**Moved by Gary Serviss**

**Seconded by Tom Mohns**

That the Fire Department activity report for October be accepted as information.

**Carried**

2. Fire Protection Budget Report

Received for information.

3. 2022 Fire Department Draft Budget

Deputy Chief Proulx provided an overview of the draft 2022 budget for the Fire Department.

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That the draft 2022 Fire Department budget be received for information and brought forward for further discussion at the 2022 Budget Workshop on January 13, 2022.

**Carried**

**Community Services**

1. Activity Report – October 2021

Kelly Williams, Director of Community Services, provided an overview of the monthly report. Mr. Williams reported on the various services, programs and rental activities realized over the month. Mr. Williams reported on the proposed evening Santa Claus parade planned for December 4, 2021 as well as the revised New Year's Eve events. Council supported both events moving forward.

**Moved by Gary Serviss**

**Seconded by Murray Rutz**

That the Community Services monthly report for October be accepted as information.

**Carried**

2. Water and Dirt Festival – August 4 – 14, 2022 – Kelly Williams, Director of Community Services and Colin Coyle, Recreation Program Coordinator

Colin Coyle presented an overview of the Water and Dirt Festival scheduled for August 2022. Mr. Coyle highlighted the history of the past tourism events that have been held in Petawawa, Pembroke, Laurentian Valley, and North Algona Wilberforce. The four municipalities will collaborate and host different events

during the festival to showcase each municipality, attract new tourists to the area, and in-turn support local businesses with economic spinoffs.

The presentation was received for information.

3. CS-10-2021 – Proposed Renaming of Indian Diamond Park

Kelly Williams provided an overview of the report. Mr. Williams reported that staff have completed a cursory review of many of the specifics involved in the renaming of the park. Mr. Williams reported that it is clear the Province of Ontario is committed to reconciling relationships with Indigenous Peoples. Mr. Williams also reported that the Ontario Human Rights Commission has requested all Ontario municipalities comply with recently established legal precedence requiring the removal of Indigenous themed mascots, symbols, names and images from municipal facilities.

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That Council authorizes staff to proceed with a renaming project for Indian Diamond Park located at 1064 Victoria Street.

**Carried**

4. Community Services Budget Report

Received for information.

5. 2022 Community Services Draft Budget

Kelly Williams provided an overview of the draft 2022 budget for Community Services.

**Moved by Gary Serviss**

**Seconded by Murray Rutz**

That the draft 2022 Community Services budget be received for information and brought forward for further discussion at the 2022 Budget Workshop on January 13, 2022.

**Carried**

**Finance and Management**

1. Accounts Payable – October 2021

Annette Mantifel, Treasurer, presented the report.

**Moved by Theresa Sabourin**

**Seconded by Tom Mohns**

That the general cheque #'s 35448 to 35644 in the amount of \$1,636,617.59 be passed by Council and paid by the Treasurer.

**Carried**

2. ADMIN-24-2021 – Animal Control/By-law Enforcement Activity Report – October 2021

Dawn Recoskie, Deputy Clerk, provided an overview of the monthly report.

**Moved by Gary Serviss**

**Seconded by Murray Rutz**

That the Animal Control/By-law Enforcement monthly report for October be accepted as information.

**Carried**

3. ADMIN-25-2021 – Parking By-law Amendment

Dawn Recoskie provided an overview of the report. Ms. Recoskie reported that over the past several months Municipal Law Enforcement Officers have been on the receiving end of increased belligerence and hostility from the public.

**Moved by Tom Mohns**

**Seconded by Theresa Sabourin**

That Council amends Parking By-law 257/2003 as follows:

Add 6.1.1 “No persons shall willfully or maliciously hinder or interrupt or cause to be hindered or interrupted any employee or agent of the Town in the exercise of their powers or duties in accordance with this by-law.”

And that a by-law be brought forward to the next meeting of Council to formalize this amendment.

**Carried**

4. Budget Reports (Administration, Animal Control/By-law Enforcement, and Council)

Receive for information.

5. 2022 Administration Draft Budget

Annette Mantifel provided an overview of the draft 2022 budget for Administration.

**Moved by Gary Serviss**

**Seconded by Theresa Sabourin**

That the draft 2022 Administration budget be received for information and brought forward for further discussion at the 2022 Budget Workshop on January 13, 2022.

**Carried**

6. 2022 Animal Control/By-law Enforcement Draft Budget

Annette Mantifel provided an overview of the draft 2022 budget for Animal Control/By-law Enforcement.

**Moved by Murray Rutz**

**Seconded by Gary Serviss**

That the draft 2022 Animal Control/By-law Enforcement budget be received for information and brought forward for further discussion at the 2022 Budget Workshop on January 13, 2022.

**Carried**

7. 2022 Council Draft Budget

Annette Mantifel provided an overview of the draft 2022 budget for Council.

**Moved by Gary Serviss**

**Seconded by Tom Mohns**

That the draft 2022 Council budget be received for information and brought forward for further discussion at the 2022 Budget Workshop on January 13, 2022.

**Carried**

**General Matters**

There was nothing to report.

**Closed Meeting**

There was no closed meeting.

**Adjournment**

**Moved by Murray Rutz**

**Seconded by Gary Serviss**

That the meeting be adjourned.

**Carried**

The meeting adjourned at 8:47 p.m.

Signature of the Clerk (Original Signed)