



Town of Petawawa
Regular Meeting of Council Minutes
October 18, 2021 at 6:30 p.m.
Petawawa Civic Centre

Present:

Mayor Bob Sweet
Deputy Mayor Gary Serviss
Councillor James Carmody
Councillor Matthew McLean
Councillor Tom Mohns
Councillor Murray Rutz
Councillor Theresa Sabourin

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Dawn Recoskie, Deputy Clerk
David Unrau, Director of Public Works
Chris Mantha, Manager of Public Works
Debbie Robinson, Warden, County of Renfrew
Paul Moreau, CAO, County of Renfrew
Craig Kelley, Director of Development and Property, County of Renfrew
Michael Flainek, Manager Ottawa Office, Transportation Lead, AECOM
Valerie McGirr, Senior Project Manager, Transportation, AECOM
Lee Perkins, Director of Public Works and Engineering, County of Renfrew
Taylor Hanrath, Acting Manager of Infrastructure, County of Renfrew
Mayor Tom Peckett, Township of McNab/Braeside
Wayne Bando
Rudy Kadlec, myFM
Tina Peplinskie, Pembroke Observer
Patricia Leboeuf, Petawawa Post
Shawn Behnke, Combetek Multimedia

Call to Order (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:35 p.m.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by Theresa Sabourin

That the agenda for the October 18, 2021 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. **Council Meeting (October 4, 2021)**

Resolution #2

Moved by Matthew McLean

Seconded by James Carmody

That the minutes of the meeting of Council held October 4, 2021 be approved as printed and circulated.

Carried

Presentations

1. **County of Renfrew Services – Warden Debbie Robinson; Paul Moreau, CAO, and Craig Kelley, Director of Development and Property, County of Renfrew**

Mayor Bob Sweet welcomed Warden Debbie Robinson and the other County of Renfrew representatives. Warden Robinson opened the presentation by thanking Mayor Sweet and introducing her group consisting of Paul Moreau, CAO, and Craig Kelly, Director of Development and Property. Mr. Moreau proceeded to highlight the changes to the services that the County undertook following a Strategic Review of their Planning Services. The report outlined a framework for modernizing and improving how the County will deliver services across the County and on behalf of the lower tier municipalities. Mr. Moreau reported that the recent Service Delivery Improvement Project at the County Administration building will soon be completed. The \$4.5 million endeavour will create a unified workforce with greater ability for collaboration and efficiency to serve constituents by bringing all administration resources under one roof. Mr. Moreau reported the Human Resources (HR) division has seen many changes in 2021 and highlighted that the department is now aligned as a component of Corporate Services. The HR division has hired a new Manager lead by Greg Belmore as

well as a full complement of Human Resource Coordinators capable of providing advice and services to County departments and other municipalities.

Mr. Moreau turned the presentation over to Mr. Kelly to report on the changes to services within Development and Property. Mr. Kelly reported that the Planning Services took a deeper dive into the Strategic Review. The results of the framework helped create an environment for all applicants that is streamlined and efficient. Mr. Kelly highlighted the Planning Division has worked tirelessly on an Official Plan Amendment that will create a development-ready approach for local zoning by-laws. Mr. Kelly acknowledged Karen Cronier for her hard work as the Town's Director of Planning and Development. Mr. Kelly referenced the zoning by-law updates and acknowledged the Town is well on its way to passing its amendments.

Warden Robinson opened the presentation to questions from Council.

Mayor Sweet appreciated the support the Town is receiving from the upper tier and referenced the assistance with the Zoning By-law review in particular. The improvements at the County of Renfrew are very impressive and the benefits will be exceptional stated Mayor Sweet.

At this point, 7:06 p.m., the presentation ended and Mayor Sweet thanked the County of Renfrew representatives for their presentation on the improvements and changes to services at the County.

2. Proposed Intersection Enhancements at County Road 51, County Road 26, Mohns Avenue, Hilda Street – Michael Flainek, Manager Ottawa Office, Transportation Lead, AECOM and Valerie McGirr, Senior Project Manager, Transportation, AECOM

Mayor Sweet welcomed AECOM staff Michael Flainek, Manager Ottawa Office, Transportation Lead and Valerie McGirr, Senior Project Manager, Transportation along with County of Renfrew representatives Lee Perkins, Director of Public Works and Engineering and Township of McNab/Braeside Mayor and Chair of Operations, Tom Peckett.

Valerie McGirr opened the presentation and thanked Council for the opportunity to address safety concerns expressed for pedestrian and cyclists at the meeting of May 17, 2021. Ms. McGirr addressed some of those concerns in her presentation and showed the design now included a different alignment involving reduced corner radius to lower traffic speed, as well as flashing beacons and crosswalk indicators. Ms. McGirr highlighted the 4-leg and 5-leg differences in her presentation with respect to the intersection. Ms. McGirr reported on the differences of a 4-leg roundabout with a cul-de-sac at the end of Hilda Street. Some of those differences referenced safety for pedestrians, cyclists, ATVs, and

snowmobiles; emergency access; business access; residents affected by out-of-way travel; vehicular level of service; additional property required and municipal operations access. Ms. McGirr also shared some traffic operation modelling which highlighted the areas and times of the day that the traffic operation would be handled under the 5-leg roundabout.

Mayor Sweet thanked AECOM for their presentation and requested questions from Council.

Concerns were raised regarding project costs, safety, crossings, impact to business access and traffic flow with two lane roundabouts. Mr. Flainek advised of the enhanced safety of roundabouts versus signalized intersections, improved pedestrian and cyclist features, including installation of rapid flashing beacons, and the intent to maintain access to properties within the 5-leg configuration.

Mayor Peckett commended Council for collaborating with the County on traffic flow improvements. Mayor Peckett indicated that the County would continue to pursue funding opportunities for construction. The cost to construct a roundabout is estimated at \$5 million.

Mayor Sweet, on behalf of Council, thanked Mr. Flainek, Ms. McGirr, Mr. Perkins, and Mayor Peckett for their thorough presentation.

Resolution #3

Moved by Murray Rutz

Seconded by Theresa Sabourin

That Council of the Corporation of the Town of Petawawa endorses the continuation of the Environmental Assessment and detailed design of the two roundabouts as presented by the County of Renfrew and AECOM on Monday, October 18, 2021 along County Road 51 (Petawawa Boulevard).

The locations of the two roundabouts are identified as follows:

1. The intersection of County Road 51 (Petawawa Boulevard), County Road 55 (Paquette Road), Festubert Boulevard and Menin Road; and
2. The intersection of County Road 51 (Petawawa Boulevard), County Road 26 (Doran Road), Hilda Street and Mohns Avenue.

Carried

Council discussed the options presented for the roundabout at County Road 51 (Petawawa Boulevard), County Road 26 (Doran Road), Hilda Street and Mohns Avenue, and concurred the 5-leg roundabout as the preferred option.

Council broke for a short recess at 8:08 p.m.

Council reconvened at 8:17 p.m.

By-laws

1. By-law 1446/21 – being a by-law to authorize the use of internet and telephone voting for the 2022 Municipal Election

Resolution #4

Moved by James Carmody

Seconded by Gary Serviss

That By-law 1446/21 – being a by-law to authorize the use of internet and telephone voting for the 2022 Municipal Election, be read a first and second time.

Carried

Resolution #5

Moved by Theresa Sabourin

Seconded by Gary Serviss

That By-law 1446/21 be read a third time and passed.

Carried

Correspondence

1. Mandatory COVID-19 Vaccination Policies for Municipalities and Organizations across Ontario – Dr. Robert Cushman, Acting Chief Medical Officer of Health, Renfrew County and District Health Unit

CAO Daniel Scissons provided an overview of the correspondence from Dr. Cushman. Mr. Scissons reported the County of Renfrew has drafted a mandatory COVID-19 vaccination policy. Mr. Scissons highlighted some key points within the policy related to vaccinated and non-vaccinated employees and stated that the policy is in addition to provincially-mandated rules applicable to County personnel in health care areas such as land ambulance and long term care. Staff will continue to monitor the status of the County's policy in consideration of the drafting of a version applicable to Town employees.

Minutes

1. Council-in-Committee Meeting (October 12, 2021)

Resolution #6

Moved by James Carmody

Seconded by Tom Mohns

That the minutes of the Council-in-Committee meeting held on October 12, 2021 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Petawawa Public Library Board (August 23, 2021)

Deputy Mayor Gary Serviss provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #7

Moved by Gary Serviss

Seconded by James Carmody

That the minutes of the Petawawa Public Library Board meeting held on August 23, 2021 be adopted as information.

Carried

Staff Reports

There was nothing to report.

Councillor Reports

Deputy Mayor Gary Serviss reported that he attended the grand opening of Valley Creations on October 15, 2021. Deputy Mayor Serviss also reported he attended Hyska's Independent Grocers for the Rotary Club of Petawawa Project Playhouse fundraiser draw on October 17, 2021. Deputy Mayor Serviss congratulated the organizers and winners of the draws.

Councillor Tom Mohns – nothing to report.

Councillor Theresa Sabourin reported that she attended the Petawawa Ramble kickoff held on October 14, 2021, the grand opening of Valley Creations on October 15, 2021 and the Project Playhouse draw on October 17, 2021. Councillor Sabourin also had the opportunity to showcase Petawawa by taking a potential new doctor's family on a tour, who is considering setting up a practice within the County.

Councillor Murray Rutz reported that he attended the Fire Department display event held on October 9, 2021 at RONA Petawawa, and the Petawawa Ramble kickoff on October 14, 2021. Councillor Rutz reported that on October 15, 2021 he toured Petawawa to observe the amazing displays that area businesses and residents showcased for the Petawawa Ramble. Councillor Rutz was pleased to report that Festival Hall can now operate at full capacity.

Councillor James Carmody reported he also attended the Petawawa Ramble kickoff and the grand opening of Valley Creations. Councillor Carmody provided an update on the Community Safety and Well Being Plan.

Councillor Matthew McLean – nothing to report.

Mayor Bob Sweet reported he attended several County meetings and special events recently including meetings of the Algonquin Trail Advisory Committee; Development and Property Committee; Finance and Administration Committee; Petawawa Ramble

events; grand opening of Valley Creations; the draw for the Rotary Club of Petawawa Project Playhouse fundraiser; and the ceremonial purchase of the first poppy from the Petawawa Branch of the Royal Canadian Legion.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #8

Moved by Murray Rutz

Seconded by James Carmody

That By-law 1447/21 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #9

Moved by Gary Serviss

Seconded by James Carmody

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 8:41 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)