



Town of Petawawa
Regular Meeting of Council Minutes
October 4, 2021 at 6:30 p.m.
Petawawa Civic Centre

Present:

Mayor Bob Sweet
Deputy Mayor Gary Serviss
Councillor James Carmody
Councillor Matthew McLean
Councillor Tom Mohns
Councillor Murray Rutz
Councillor Theresa Sabourin

Also Present:

Daniel Scissons, CAO
Colin Howard, Clerk
Dawn Recoskie, Deputy Clerk
Christine Mitchell, Economic Development Officer
Karen Cronier, Director of Planning and Development
Nadia De Santi, WSP Canada Inc.
Jennifer Daechsel
Greg Kirke
Richard Hoskins
Rudy Kadlec, myFM
Tina Peplinskie, Pembroke Observer
Patricia Leboeuf, Petawawa Post
Shawn Behnke, Combetek Multimedia

Call to Order (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:31 p.m.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by James Carmody

That the agenda for the October 4, 2021 regular meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (September 20, 2021)

Resolution #2

Moved by Gary Serviss

Seconded by Theresa Sabourin

That the minutes of the meeting of Council held September 20, 2021 be approved as printed and circulated.

Carried

Public Meetings

1. Community Improvement Project Area and Community Improvement Plan

The Public Meeting was opened by the Mayor at 6:32 p.m. Nadia De Santi, Practice Lead, WSP Canada Inc., advised that the Notice of Statutory Public Meeting to consider a proposed Community Improvement Project Area and Community Improvement Plan had been provided as required under the Planning Act.

Ms. De Santi presented the Community Improvement Plan (CIP) to those in attendance and highlighted key aspects of the plan, explaining a CIP is a planning and economic development tool for municipalities to promote community development and it often serves as a catalyst for achieving economic, community planning and urban development goals. CIPs are enabled through the Planning Act and the Municipal Act.

The CIP for the Town has been prepared to serve as a long-term strategy to promote commercial and retail development in the community, improve the quality of life of residents, better utilize underdeveloped properties and promote private investment in land and buildings.

Ms. De Santi shared the vision statement for the Town of Petawawa CIP. Ms. De Santi outlined the CIP area map and boundaries and the proposed financial incentive programs, including; building facade improvements; signage improvements; accessibility improvements; commercial and retail market study; and temporary mobile market.

Ms. De Santi reviewed the Municipal Leadership Strategy which describes the initiatives that are recommended to complement and support the plan and provided a few examples such as development of vacant land, gateway signage, and waterfront enhancements.

In closing, Ms. De Santi discussed the next steps and stated the CIP is being presented for adoption this evening, if there are no significant changes or revisions required.

Mayor Sweet asked to hear comments from members of the public. There were no public comments.

Mayor Sweet then asked to hear comments from members of Council. Council discussed available staffing resources to implement the CIP; how each application would be approved; and the amount of funds to be budgeted annually for grants. Council thanked Christine Mitchell, Economic Development Officer, Karen Cronier, Director of Planning and Development, and Ms. De Santi for their collaboration and production of the CIP.

Mayor Sweet declared the Public Meeting closed at 7:01 p.m.

2. Comprehensive Zoning By-law Update

The Public Meeting was opened by the Mayor at 7:01 p.m. Karen Cronier, Director of Planning and Development, advised that the Notice of Statutory Public Meeting had been provided as required under the Planning Act.

Ms. Cronier outlined a number of revisions and additions to the Zoning By-law highlighting provisions related to pet grooming establishments; backyard chickens; parking related to apartment buildings; reference to airport zoning regulations and changes to the General Industrial Zone. Ms. Cronier stated that the final draft of the Zoning By-law has been placed on the Town of Petawawa website.

Mayor Sweet asked to hear comments from members of the public. Ms. Cronier stated that Mr. Wayne Bando had provided an email outlining his comments regarding the Zoning By-law, such as access roads to pits and quarries; wind generators; and garage heights. Comments from MHBC Planning Urban Design & Landscape Architecture, representing TransCanada PipeLines Limited, with respect to setbacks from pipeline easements, were presented to Council and the requested changes will be incorporated into Zoning By-law.

Mr. Richard Hoskins addressed Council outlining his concerns regarding the maximum number of hens permitted on a residential property and suggested the number should be raised to provide for an increase in egg production.

Ms. Jennifer Daechsel addressed Council outlining her concerns regarding secondary dwellings. Ms. Cronier explained the proposal in the Zoning By-law is to restrict secondary dwelling units in townhouses only.

Mayor Sweet then asked to hear comments from members of Council. Councillor McLean requested clarification on the rationale for allowing only six backyard

chickens. Ms. Cronier explained the number complies with the provisions set out in the County of Renfrew's Official Plan.

Mayor Sweet declared the Public Meeting closed at 7:22 p.m.

Presentations

There were no presentations.

By-laws

1. By-law 1437/21 – being a by-law for the conveyance of land owned by the municipality to Teresa and Frank Pincivero (Frank's Electric)

Report PL-26-2021 – Declaration of Surplus Lands, Industrial Avenue, Pincivero

Karen Cronier, Director of Planning and Development, provided an overview of the report. Ms. Cronier reported that the notification for the declaration of surplus lands was conducted in accordance with By-law 238/03. The Clerk did not receive any public comments regarding the declaration of surplus lands.

Resolution #3

Moved by Murray Rutz

Seconded by Gary Serviss

That Part of Lots 22 and 23, Concession 5 with an area of 0.771 hectares (1.90 acres) and described as Part of Lots 22 and 23, Concession 5, being Part 1 on Registered Reference Plan 49R-19796 be declared surplus to be sold to Teresa and Frank Pincivero (Frank's Electric) at a price of \$19,000.00 (\$10,000.00 per acre).

Carried

Resolution #4

Moved by James Carmody

Seconded by Matthew McLean

That By-law 1437/21, being a by-law for the conveyance of land owned by the municipality to Teresa and Frank Pincivero (Frank's Electric), be read a first and second time.

Carried

Resolution #5

Moved by Gary Serviss

Seconded by Tom Mohns

That By-law 1437/21 be read a third time and passed.

Carried

2. By-law 1438/21 – being a by-law to authorize a development agreement with Teresa and Frank Pincivero (Frank's Electric)

Resolution #6

Moved by Gary Serviss

Seconded by Tom Mohns

That By-law 1438/21, being a by-law to authorize a development agreement with Teresa and Frank Pincivero (Frank's Electric), be read a first and second time.

Carried

Resolution #7

Moved by Matthew McLean

Seconded by Gary Serviss

That By-law 1438/21 be read a third time and passed.

Carried

3. By-law 1439/21 – being a by-law to authorize a development agreement with P.J.L. Investments Inc. and James W. Lapointe Motor Holdings Inc.

Resolution #8

Moved by Murray Rutz

Seconded by Theresa Sabourin

That By-law 1439/21, being a by-law to authorize a development agreement with P.J.L. Investments Inc. and James W. Lapointe Motor Holdings Inc., be read a first and second time.

Carried

Resolution #9

Moved by Gary Serviss

Seconded by Theresa Sabourin

That By-law 1439/21 be read a third time and passed.

Carried

4. By-law 1440/21 – being a by-law to designate a Community Improvement Project Area respecting the revitalization, redevelopment, and enhancement of the Town of Petawawa

Resolution #10

Moved by Murray Rutz

Seconded by Theresa Sabourin

That By-law 1440/21, being a by-law to designate a Community Improvement Project Area respecting the revitalization, redevelopment, and enhancement of the Town of Petawawa, be read a first and second time.

Carried

Resolution #11

Moved by Gary Serviss

Seconded by Matthew McLean

That By-law 1440/21 be read a third time and passed.

Carried

5. By-law 1441/21 – being a by-law to adopt a Community Improvement Plan for the Town of Petawawa

Resolution #12

Moved by James Carmody

Seconded by Theresa Sabourin

That By-law 1441/21, being a by-law to adopt a Community Improvement Plan for the Town of Petawawa, be read a first and second time.

Carried

Resolution #13

Moved by Gary Serviss

Seconded by Tom Mohns

That By-law 1441/21 be read a third time and passed.

Carried

6. By-law 1442/21 – being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa (The Canadian Corps of Commissionaires (Ottawa Division), By-law and Parking Enforcement Services Contract)

Resolution #14

Moved by Murray Rutz

Seconded by James Carmody

That By-law 1442/21, being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa, be read a first and second time.

Carried

Resolution #15

Moved by Tom Mohns

Seconded by Matthew McLean

That By-law 1442/21 be read a third time and passed.

Carried

7. By-law 1443/21 – being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa (PRO-TEC 5 Inc., Animal Control Services Contract)

Resolution #16

Moved by Gary Serviss

Seconded by Murray Rutz

That By-law 1443/21, being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa, be read a first and second time.

Carried

Resolution #17

Moved by Gary Serviss

Seconded by Theresa Sabourin

That By-law 1443/21 be read a third time and passed.

Carried

8. By-law 1444/21 – being a by-law to authorize a development agreement with 2715192 Ontario Limited (Fijisan Sushi)

Resolution #18

Moved by Murray Rutz

Seconded by Matthew McLean

That By-law 1444/21, being a by-law to authorize a development agreement with 2715192 Ontario Limited (Fijisan Sushi), be read a first and second time.

Carried

Resolution #19

Moved by Theresa Sabourin

Seconded by Matthew McLean

That By-law 1444/21 be read a third time and passed.

Carried

Correspondence

There were no items of correspondence.

Minutes

1. Council-in-Committee Meeting (September 27, 2021)

Resolution #20

Moved by Gary Serviss

Seconded by James Carmody

That the minutes of the Council-in-Committee meeting held on September 27, 2021 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

Carried

2. Pembroke and Area Airport Commission (June 17, 2021)

Councillor Murray Rutz provided an overview of the recent activities of the Pembroke and Area Airport Commission.

Resolution #21

Moved by Murray Rutz

Seconded by Tom Mohns

That the minutes of the Pembroke and Area Airport Commission meeting held on June 17, 2021 be adopted as information.

Carried

3. Petawawa Business Advisory Network (July 6, 2021)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Business Advisory Network.

Resolution #22

Moved by Theresa Sabourin

Seconded by James Carmody

That the minutes of the Petawawa Business Advisory Network meeting held July 6, 2021 be adopted as information.

Carried

4. Petawawa Accessibility Advisory Committee (August 26, 2021)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee.

Resolution #23

Moved by Theresa Sabourin

Seconded by Murray Rutz

That the minutes of the Petawawa Accessibility Advisory Committee meeting held on August 26, 2021 be adopted as information.

Carried

Staff Reports

There was nothing to report.

Councillor Reports

Deputy Mayor Gary Serviss reported that he attended a meeting of the Petawawa Public Library Board on September 27, 2021. Deputy Mayor Serviss reported that there will be five inductees into the Petawawa Sports and Entertainment Hall of Fame; the ceremony will be held during the Town's 25th Anniversary celebrations in 2022.

Councillor Theresa Sabourin reported that she participated in a meeting of the 25th Anniversary Organizing Committee on September 22, 2021. Councillor Sabourin also reported that she attended a meeting of the Petawawa Accessibility Advisory Committee on September 23, 2021. Councillor Sabourin stated that a number of audits have been conducted around the community to better support individuals with accessibility issues.

Councillor James Carmody reported that he also attended the Petawawa Public Library Board meeting on September 27, 2021. Councillor Carmody reported he attended the local kickoff to the National Peace Officers' Memorial Run.

Councillor Tom Mohns reported that he recently attended a meeting of the Ottawa Valley Waste Management Board.

Councillor Murray Rutz reported that he recently attended meetings of the Pembroke and Area Airport Commission and 25th Anniversary Organizing Committee. Councillor Rutz also attended the pet fashion show and 16th anniversary celebration at Bright Eyes and Bushy Tails on October 2, 2021. Councillor Rutz wished all a Happy Thanksgiving and encouraged everyone to take part in the upcoming Petawawa Ramble.

Councillor Matthew McLean – nothing to report.

Mayor Bob Sweet reported that he recently attended a number of County of Renfrew meetings. Mayor Sweet reported that plans are underway for the 25th anniversary celebration of the Town of Petawawa in 2022. Mayor Sweet also took part as a judge for the Bright Eyes and Bushy Tails pet fashion show.

Closed Meeting

There was no closed meeting.

Confirming By-law

Resolution #24

Moved by Murray Rutz

Seconded by Gary Serviss

That By-law 1445/21 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #25

Moved by Tom Mohns

Seconded by Matthew McLean

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:48 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)