



## **Town of Petawawa**

### **Regular Meeting of Council Minutes September 20, 2021 at 6:30 p.m.**

#### **Present:**

Mayor Bob Sweet  
Deputy Mayor Gary Serviss  
Councillor James Carmody  
Councillor Matthew McLean  
Councillor Tom Mohns  
Councillor Murray Rutz

#### **Regrets:**

Councillor Theresa Sabourin

#### **Also Present:**

Daniel Scissons, CAO  
Colin Howard, Clerk  
Dawn Recoskie, Deputy Clerk  
David Unrau, Director of Public Works  
Patricia Leboeuf, Petawawa Post

#### **Call to Order** (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

#### **Approval of Agenda**

##### Resolution #1

**Moved by Murray Rutz**

**Seconded by Tom Mohns**

That the agenda for the September 20, 2021 regular meeting of Council be adopted.

**Carried**

#### **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

## **Approval of Minutes**

1. Council Meeting (September 7, 2021)

### Resolution #2

**Moved by James Carmody**

**Seconded by Matthew McLean**

That the minutes of the meeting of Council held September 7, 2021 be approved as printed and circulated.

**Carried**

## **Presentations**

There were no presentations.

## **By-laws**

1. By-law 1434/21 – being a by-law to authorize the execution of an agreement with the Petawawa Public Library Board for Facility Maintenance

### Resolution #3

**Moved by Gary Serviss**

**Seconded by James Carmody**

That By-law 1434/21, being a by-law to authorize the execution of an agreement with the Petawawa Public Library Board for Facility Maintenance, be read a first and second time.

**Carried**

### Resolution #4

**Moved by Murray Rutz**

**Seconded by Tom Mohns**

That By-law 1434/21 be read a third time and passed.

**Carried**

2. By-law 1435/21 – being a by-law to amend By-law 1369/20 being a by-law to authorize the execution of an agreement with The Canadian Corps of Commissionaires (Ottawa Division)

### Resolution #5

**Moved by James Carmody**

**Seconded by Murray Rutz**

That By-law 1435/21, being a by-law to amend By-law 1369/20 being a by-law to authorize the execution of an agreement with The Canadian Corps of Commissionaires (Ottawa Division), be read a first and second time.

**Carried**

### Resolution #6

**Moved by Gary Serviss**

**Seconded by Matthew McLean**

That By-law 1435/21 be read a third time and passed.

**Carried**

**Correspondence**

There were no items of correspondence.

**Minutes**

1. Council-in-Committee Meeting (September 13, 2021)

Resolution #7

**Moved by Gary Serviss**

**Seconded by James Carmody**

That the minutes of the Council-in-Committee meeting held on September 13, 2021 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

**Carried**

2. Petawawa Public Library Board (April 26, 2021 & June 28, 2021)

Deputy Mayor Gary Serviss provided an overview of the recent activities of the Petawawa Public Library Board.

Resolution #8

**Moved by Gary Serviss**

**Seconded by James Carmody**

That the minutes of the Petawawa Public Library Board meetings held on April 26, 2021 & June 28, 2021 be adopted as information.

**Carried**

3. Petawawa Police Services Board (July 21, 2021)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

Resolution #9

**Moved by James Carmody**

**Seconded by Murray Rutz**

That the minutes of the Petawawa Police Services Board meeting held July 21, 2021 be adopted as information.

**Carried**

**Staff Reports**

1. PW-21-2021 – Award of Tender # PW-12-2021, Winter Sand

David Unrau, Director of Public Works, provided an overview of the report.

Resolution #10

**Moved by James Carmody**

**Seconded by Matthew McLean**

That Council awards Tender # PW-12-2021, Winter Sand, to RGT Clouthier Construction Ltd. in the amount of \$21,675.00 plus HST.

**Carried**

2. PW-22-2021 – Award of Tender # PW-13-2021, Snow Plowing at Municipal Buildings 2021-2022

David Unrau presented the report.

Resolution #11

**Moved by James Carmody**

**Seconded by Gary Serviss**

That Council awards Tender # PW-13-2021, Snow Plowing at Municipal Buildings 2021-2022, to RGT Clouthier Construction Ltd. in the amount of \$1,381.00 plus HST per service.

**Carried**

3. PW-23-2021 – Award of Tender # PW-14-2021, Equipment Quotation for Snow Removal 2021-2022

David Unrau presented the report.

Resolution #12

**Moved by Tom Mohns**

**Seconded by Murray Rutz**

That Council awards Tender # PW-14-2021, Equipment Quotation for Snow Removal 2021-2022, to G.P. Splinter Forest Products Ltd. in the amount of \$19,240.00 plus HST.

**Carried**

**Councillor Reports**

Mayor Bob Sweet reported he attended a number of County meetings and special events recently including the 2 CMBG Iron Warrior marquee event; the Rotary Club of Petawawa's annual charity golf tournament; a meeting of the Algonquin Trail advisory committee, as well as the Ontario Winter Games organizing committee; the Royal Canadian Regiment Change of Command ceremony; a Development and Property Committee meeting; a Finance and Administration Committee meeting; as well as the Comprehensive Zoning By-law Update open house and a dinner meeting to greet the new President of AECL, Mr. Fred Dermarck.

Deputy Mayor Gary Serviss reported that the fall/winter edition of the Town Times has been circulated throughout the municipality; Deputy Mayor Serviss thanked Councillor McLean and Executive Assistant Kate Bennett for their contributions to the publication.

Councillor Tom Mohns reported he participated in the Rotary Club of Petawawa Golf Tournament. Councillor Mohns attended a meeting of the Pembroke and Area Airport Commission on September 16, 2021 and attended the grand opening of Home Front Dental on September 17, 2021.

Councillor Murray Rutz reported he also attended the meeting of the Pembroke and Area Airport Commission on September 16, 2021. In attendance at the meeting was the incoming 4 CDSB Operations Services Commanding Officer, LCol Frank Gould, who stated the vital importance that the airport has for Garrison Petawawa. Councillor Rutz reported that the fuel tank replacement tender came in over budget; the tender has been cancelled and the funds have been set aside in reserves. The current fuel tanks meet TSSA requirements. Councillor Rutz reported that the recent Jason Blaine Charity Golf Tournament raised approximately \$87,000; a portion of the funds raised will be donated to the Pembroke and Area Airport.

Councillor Matthew McLean – nothing to report.

Councillor James Carmody reported he attended a recent meeting of the Petawawa Police Services Board as well as the Zoning By-law Update open house.

### **Closed Meeting**

There was no closed meeting.

### **Confirming By-law**

#### Resolution #13

**Moved by Murray Rutz**

**Seconded by Tom Mohns**

That By-law 1436/21 be read a first, second and third time and passed.

**Carried**

### **Adjournment**

#### Resolution #14

**Moved by Gary Serviss**

**Seconded by Matthew McLean**

That the meeting adjourn to the call of the Mayor.

**Carried**

The meeting adjourned at 6:48 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)