

6:30 p.m.

January 11, 2021

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE
ELECTRONIC MEETING

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Matthew McLean**
 Councillor Tom Mohns **Councillor Murray Rutz**
 Councillor Theresa Sabourin

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Annette Mantifel **Craig Proulx**
 Kelly Williams **Shawn Behnke**

This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet; Daniel Scissons, CAO/Clerk; and Dawn Recoskie, Deputy Clerk.

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. **Activity Report – December 2020**

Deputy Fire Chief Craig Proulx provided an overview of the report. Deputy Chief Proulx reported one vehicle fire, one fire alarm, one smell of gas, one report of a strange odour, one carbon monoxide, and two motor vehicle collision calls for the month of December. Deputy Chief Proulx also highlighted the monthly platoon training which focused on the components of fire alarm systems, sprinkler systems, and smoke and carbon monoxide alarms.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Fire Department activity report for December be accepted as information.

CARRIED

COMMUNITY SERVICES

1. Activity Report – December 2020

Kelly Williams, Director of Community Services, provided an overview of the monthly report. Mr. Williams reported on the various services, programs and rental activities realized over the month. Mr. Williams reported depending on the weather, the Community Services Department plans to open the outdoor rink on Pineridge Crescent this Saturday; COVID-19 safety protocols will be posted. Mr. Williams reported the tender for the arena floor replacement will be released tomorrow, with a closing date of February 9, 2021.

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the Community Services monthly report for December be accepted as information.

CARRIED

FINANCE AND MANAGEMENT

1. 2020 Audit Responsibilities – Welch LLP

Annette Mantifel, Treasurer, presented the correspondence outlining the 2020 audit responsibilities.

MOVED BY: Tom Mohns
SECONDED BY: Matthew McLean

That the correspondence be received for information.

CARRIED

2. Accounts Payable – December 2020

Annette Mantifel presented the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the general cheque #'s 33602 to 33832 in the amount of \$5,467,005.04 be passed by Council and paid by the Treasurer.

CARRIED

2. ADMIN-01-2021 – Animal Control/By-law Enforcement Activity Report December 2020

Dawn Recoskie, Deputy Clerk, provided an overview of the monthly report. Ms. Recoskie reported The Canadian Corps of Commissionaires (Ottawa Division) began providing By-law and Parking Enforcement Services for the municipality on December 1, 2020; 95 parking infraction notices and an additional 30 written warnings were issued in December, mostly in relation to winter parking violations.

MOVED BY: Matthew McLean
SECONDED BY: James Carmody

That the Animal Control/By-law Enforcement monthly report for December be accepted as information.

CARRIED

GENERAL MATTERS

Mayor Bob Sweet indicated the Town of Petawawa will be celebrating its 25th anniversary in 2022, following the amalgamation of the Township of Petawawa and the Village of Petawawa on July 1, 1997. Mayor Sweet suggested an event commemorating this milestone should be planned for 2022.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:02 p.m.



Clerk