



Town of Petawawa
Council-In-Committee Meeting Minutes
August 9, 2021 at 6:30 p.m.

Present:

Mayor Bob Sweet
Deputy Mayor Gary Serviss
Councillor James Carmody
Councillor Matthew McLean
Councillor Tom Mohns
Councillor Murray Rutz

Regrets:

Councillor Theresa Sabourin

Also Present:

Daniel Scissons, CAO/Clerk
Dawn Recoskie, Deputy Clerk
Annette Mantifel, Treasurer (7:07 p.m.)
Craig Proulx, Deputy Fire Chief
Kelly Williams, Director of Community Services
David Unrau, Director of Public Works
Karen Cronier, Director of Planning and Development

The Council-In-Committee meeting was opened by the Mayor at 6:31 p.m.

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Presentations

There were no presentations.

Fire Department

1. Activity Report – July 2021

Deputy Fire Chief Craig Proulx provided an overview of the report. Deputy Chief Proulx reported five fire alarm calls, one carbon monoxide call, and two open air

burning calls for the month of July. Deputy Chief Proulx highlighted the monthly platoon training which focused on pump operations and drafting; and reported five new recruits have completed their orientation training, personal protective equipment and pump operation training.

Moved by Gary Serviss

Seconded by Murray Rutz

That the Fire Department activity report for July be accepted as information.

Carried

2. FD-02-2021 – Award of Tender #FD-02-2021, For the Supply and Delivery of One (1) 2021 or 2022, 3500 Series Four Wheel Drive Truck with Crew Cab

Deputy Chief Proulx provided an overview of the report.

Moved by James Carmody

Seconded by Matthew McLean

That Council awards Tender #FD-02-2021, for the supply and delivery of one (1) 2021 or 2022, 3500 Series Four Wheel Drive Truck with Crew Cab, to Finch Chevrolet Cadillac Buick GMC Ltd. in the amount of \$48,899.00 plus air conditioning tax and HST.

Carried

3. Fire Protection Budget

Received for information.

Community Services

1. Activity Report – July 2021

Kelly Williams, Director of Community Services, provided an overview of the monthly report. Mr. Williams reported on the various services, programs and rental activities realized over the month. Mr. Williams reported the washroom renovations at the Civic Centre have been completed and the backstop project has also been completed. The arena floor has been poured and the boards are currently being installed and the new accessible dock has been installed at Petawawa Point beach. Mr. Williams highlighted the upcoming Doggy Paddle event on August 21st in support of the Ontario SPCA Renfrew County Animal Centre. Mr. Williams thanked the Petawawa Civic Centre Fundraising Committee for their significant donation in the amount of \$33,000.00 which will fund the purchase of a new scoreboard for the arena and new wrapping for the baseball diamond scoreboards.

Moved by Gary Serviss

Seconded by Murray Rutz

That the Community Services monthly report for July be accepted as information.

Carried

2. CS-06-2021 – Renewal of the Facilities Maintenance Services Agreement with the Petawawa Public Library

Kelly Williams provided an overview of the report.

Moved by Gary Serviss

Seconded by James Carmody

That Council endorses the extension of the Facilities Maintenance Services Agreement between the Town of Petawawa and the Petawawa Public Library.

Carried

3. Community Services Budget Report

Received for information.

Public Works

1. Monthly Report – August 2021

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau highlighted capital projects to-date, asset management, and special projects. Mr. Unrau reported Airport Road and Biesenthal Road construction projects have been completed; the new half ton pick-up truck is scheduled to be delivered mid-September.

Moved by James Carmody

Seconded by Murray Rutz

That the Public Works monthly report for August be accepted as information.

Carried

2. Public Works Budget Report

Received for information.

3. Sewage System Budget Report

Received for information.

4. Waterworks Budget Report

Received for information.

Planning and Development

1. Activity Report – July 2021

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier highlighted the active subdivisions, zoning by-law amendments, and site plan applications. Ms. Cronier reported the final draft of the consolidated zoning by-law has been reviewed by staff and will be presented to Council in September.

Moved by Gary Serviss

Seconded by Tom Mohns

That the Planning and Development activity report for July be accepted as information.

Carried

2. Building Activity Report – June 2021 & July 2021

Karen Cronier presented the monthly reports.

Moved by Murray Rutz

Seconded by Tom Mohns

That the Building activity reports for June and July be accepted as information.

Carried

3. Budget Reports (Planning, Building, and Economic Development)

Received for information.

Finance and Management

1. Accounts Payable – July 2021

Annette Mantifel, Treasurer, presented the report.

Moved by Gary Serviss

Seconded by Matthew McLean

That the general cheque #'s 34856 to 35054 in the amount of \$2,797,662.69 be passed by Council and paid by the Treasurer.

Carried

2. ADMIN-16-2021 – Animal Control/By-law Enforcement Activity Report-July 2021

Dawn Recoskie, Deputy Clerk, provided an overview of the monthly report.

Moved by Murray Rutz

Seconded by James Carmody

That the Animal Control/By-law Enforcement monthly report for July be accepted as information.

Carried

3. Budget Reports (Administration, Animal Control/By-law Enforcement, and Council)

Received for information.

General Matters

There was nothing to report.

Closed Meeting

There was no closed meeting.

Adjournment

Moved by Gary Serviss

Seconded by Tom Mohns

That the meeting be adjourned.

Carried

The meeting adjourned at 7:34 p.m.

Signature of the Clerk (Original Signed)