



## **Town of Petawawa**

### **Council-In-Committee Electronic Meeting Minutes June 28, 2021 at 6:30 p.m.**

#### **Present:**

Mayor Bob Sweet  
Deputy Mayor Gary Serviss  
Councillor James Carmody  
Councillor Matthew McLean  
Councillor Tom Mohns  
Councillor Murray Rutz  
Councillor Theresa Sabourin

#### **Also Present:**

Daniel Scissons, CAO/Clerk  
Dawn Recoskie, Deputy Clerk  
Karen Cronier, Director of Planning and Development  
David Unrau, Director of Public Works  
Shawn Behnke, Combetek Multimedia

**This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet and Dawn Recoskie, Deputy Clerk.**

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

#### **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

#### **Presentations**

There were no presentations.

## **Public Works**

### 1. Monthly Report – June 2021

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau highlighted capital projects to-date, asset management, and special projects. Mr. Unrau reported the Airport Road reconstruction project is completed; the new back hoe has been received; and the electrical upgrades at the Water Treatment Plant have been completed.

**Moved by Murray Rutz**

**Seconded by James Carmody**

That the Public Works monthly report for June be accepted as information.

**Carried**

### 2. Public Works Budget Report

Received for information.

### 3. Sewage System Budget Report

Received for information.

### 4. Waterworks Budget Report

Received for information.

## **Planning and Development**

### 1. Activity Report – May 2021

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier highlighted the active subdivisions, zoning by-law amendments, and site plan applications. Ms. Cronier reported pre-consultation has occurred regarding a proposed new apartment complex.

**Moved by Theresa Sabourin**

**Seconded by Gary Serviss**

That the Planning and Development activity report for May be accepted as information.

**Carried**

### 2. Building Activity Report – May 2021

Karen Cronier presented the monthly report.

**Moved by James Carmody**

**Seconded by Tom Mohns**

That the Building activity report for May be accepted as information.

**Carried**

3. PL-11-2021 – Consent Application, Lot Addition B33/21, Ryan Mielke, Part Lot 6, Concession 7, Black Bay Road

Karen Cronier provided an overview of the report. Ms. Cronier explained the purpose and effect of the application is to sever a 1.09 ha (2.69 acre) parcel of land to be added to an adjacent 2.16 ha (5.33 acre) parcel of land. The application is to allow the enlargement of a residential lot.

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That Council supports the granting of Consent Application B33/21 on the following conditions:

- 1) A zoning by-law amendment is required to rezone the severed lands, and
- 2) The Town Public Works Department must be satisfied that there are no issues associated with road access.

**Carried**

4. PL-12-2021 – Site Plan Application, Herman Street Day Care, Part Lot 21, Concession 7, 15 Herman Street

Karen Cronier presented the report. Ms. Cronier explained an application for site plan approval was submitted by Hobin Architecture Incorporated on behalf of the Renfrew County District School Board (RCDSB) for the development of a day care addition to Herman Street Public School. The RCDSB is proposing to construct a 700 m<sup>2</sup> (7,534 ft<sup>2</sup>) addition to the existing school which is to be located towards the west end of the existing building. The development will also include the reconfiguration of the whole of the existing parking lot at the front of the property. The proposal meets the intent of the Official Plan and a day care facility is a permitted use in a Community Facility Zone.

**Moved by Gary Serviss**

**Seconded by James Carmody**

That Council grants final approval for the Herman Street Day Care Site Plan.

**Carried**

5. Budget Reports (Planning, Building, and Economic Development)

Received for information.

### **General Matters**

There was nothing to report.

### **Closed Meeting**

**Moved by Murray Rutz**

**Seconded by Tom Mohns**

That the meeting be closed pursuant to Section 239 (2) (c) of the *Municipal Act, S.O. 2001, c.25* to discuss a proposed or pending acquisition or disposition of land by the municipality or local board.

**Carried**

Council went into closed session at 7:05 p.m.

Council reconvened to open session at 7:25 p.m.

### **Business Arising From Closed Session**

A closed meeting was held. Council discussed a proposed acquisition of land by the municipality. Direction was provided to the CAO/Clerk. There is nothing further to report at this time.

### **Adjournment**

**Moved by Gary Serviss**

**Seconded by James Carmody**

That the meeting be adjourned.

**Carried**

The meeting adjourned at 7:26 p.m.

Signature of the Deputy Clerk (Original Signed)