

12:00 p.m.

April 6, 2021

TOWN OF PETAWAWA

REGULAR MEETING OF COUNCIL
ELECTRONIC MEETING

Present: Mayor Bob Sweet Deputy Mayor Gary Serviss
Councillor James Carmody Councillor Tom Mohns
Councillor Murray Rutz Councillor Theresa Sabourin

Regrets: Councillor Matthew McLean

Also Present: Daniel Scissons Dawn Recoskie
Shawn Behnke

This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet and Dawn Recoskie, Deputy Clerk.

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 12:01 p.m.

APPROVAL OF AGENDA

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

- (1) That the agenda for the April 6, 2021 electronic meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

APPROVAL OF MINUTES

1. Council Meeting (March 15, 2021)

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

- (2) That the minutes of the regular meeting of Council held March 15, 2021 be approved as printed and circulated.

CARRIED

PRESENTATIONS

There were no presentations.

BY-LAWS

1. By-law 1401/21 – being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa. (The Canadian Corps of Commissionaires (Ottawa Division), By-law and Parking Enforcement Services Contract)

MOVED BY: Murray Rutz

SECONDED BY: Tom Mohns

- (3) That By-law 1401/21, being a by-law to appoint Municipal Law Enforcement Officers for the Town of Petawawa, be read a first and second time.

CARRIED

MOVED BY: Murray Rutz

SECONDED BY: Tom Mohns

- (4) That By-law 1401/21 be read a third time and passed.

CARRIED

CORRESPONDENCE

1. Integrity Commissioner Services Annual Report 2020 – Tony Fleming, Cunningham Swan

Dawn Recoskie, Deputy Clerk, presented the annual report from the Town's Integrity Commissioner.

MOVED BY: James Carmody

SECONDED BY: Theresa Sabourin

- (5) That Council receives the 2020 Integrity Commissioner Services Annual Report for information.

CARRIED

2. Community Safety & Well-Being Extension Request from Township of Terrace Bay – James Carmody, Chair, Petawawa Police Services Board

Councillor James Carmody, Chair of the Petawawa Police Services Board, requested Council's support of the resolution requesting an extension of the July 1st deadline for submission of the completed Community Safety and Well-Being Plan.

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

- (6) Be it resolved that Council of the Corporation of the Town of Petawawa hereby supports the efforts being taken seeking an extension of the July 1, 2021 deadline to the Solicitor General for the submission for the Community Safety and Well-Being Plan.

CARRIED

MINUTES

1. Council-in-Committee Meeting (March 22, 2021)

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

- (7) That the minutes of the Council-in-Committee meeting held on March 22, 2021 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

CARRIED

2. Festival Hall Committee Meeting (September 22, 2020)

Councillor Murray Rutz provided an overview of the recent activities of the Festival Hall Committee.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

- (8) That the minutes of the Festival Hall Committee meeting held on September 22, 2020 be adopted as information.

CARRIED

3. Ottawa Valley Waste Management Board (November 26, 2020)

Councillor Tom Mohns provided an overview of the recent activities of the Ottawa Valley Waste Management Board.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

- (9) That the minutes of the Ottawa Valley Waste Management Board meeting held on November 26, 2020 be adopted as information.

CARRIED

4. Petawawa Public Library Board (February 22, 2021 & March 8, 2021)

Deputy Mayor Gary Serviss provided an overview of the recent activities of the Petawawa Public Library Board.

MOVED BY: James Carmody

SECONDED BY: Gary Serviss

- (10) That the minutes of the Petawawa Public Library Board meetings held on February 22, 2021 and March 8, 2021 be adopted as information.

CARRIED

5. Petawawa Police Services Board (February 24, 2021)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

- (11) That the minutes of the Petawawa Police Services Board meeting held on February 24, 2021 be adopted as information.

CARRIED

6. Petawawa Accessibility Advisory Committee (February 25, 2021)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee.

MOVED BY: Theresa Sabourin

SECONDED BY: Gary Serviss

- (12) That the minutes of the Petawawa Accessibility Advisory Committee meeting held on February 25, 2021 be adopted as information.

CARRIED

STAFF REPORTS

There were no staff reports.

COUNCILLOR REPORTS

Deputy Mayor Gary Serviss reported he attended recent meetings of the Petawawa Public Library Board and advised the Library Chief Executive Officer has tendered her resignation effective April 30, 2021; recruitment for this vacancy will commence soon.

Councillor Theresa Sabourin reported she attended a virtual meeting of the Petawawa Business Advisory Network (PBAN) this morning; PBAN is championing a “Staycation” promotion.

Councillor James Carmody reported he attended a meeting of the Petawawa Police Services Board on March 17, 2021 and recent meetings of the Petawawa Public Library Board.

Councillor Murray Rutz reported he participated in a recent meeting of the Town of Petawawa 25th Anniversary organizing committee. Councillor Rutz also attended a recent Festival Hall Committee meeting and a CNL Environmental Stewardship Council meeting.

Councillor Tom Mohns reported he attended the tender openings on March 16, 2021 and a meeting of the Ottawa Valley Waste Management Board (OVWMB) on March 18, 2021; Councillor Mohns was re-elected as Vice-Chair and Laurentian Valley Mayor Steve Bennett was re-elected as Chair of the OVWMB.

Mayor Bob Sweet reported he has participated in several virtual COVID meetings with RCDHU Acting Medical Officer of Health Dr. Robert Cushman; Mayor Sweet reported he has received his first dose of the COVID-19 vaccine and encouraged all residents to get vaccinated when it is their opportunity to do so. Mayor Sweet attended several meetings at the County of Renfrew including the Ontario Winter Games organizing committee; Mayor Sweet indicated volunteers are being sought to support the winter games.

CLOSED MEETING

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

(13) That the meeting be closed pursuant to Section 239 (2) (b) and (d) of the *Municipal Act, S.O. 2001, c.25* to discuss personal matters about an identifiable individual, including municipal or local board employees, and labour relations or employee negotiations, regarding:

- The amendment of a position and revised job description;
- The creation of a position, new job description, and placement on the salary grid; and
- The redundancy of a position.

CARRIED

Council went into closed session at 12:40 p.m.

Council reconvened to open session at 1:01 p.m.

BUSINESS ARISING FROM CLOSED SESSION

A closed meeting was held. Council discussed the amendment of a position and revised job description; the creation of a position, new job description, and placement on the salary grid; and the redundancy of a position.

Council voted on the following resolution in open session:

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

- (14) That Council approves amendment of the position of Chief Administrative Officer/Clerk to Chief Administrative Officer and the revised job description; and approves creation of the position of Clerk, the job description and compensation in the salary grid band 1,300-1,399; and approves redundancy of the position of Deputy Clerk upon recruitment of the Clerk.

CARRIED

CONFIRMING BY-LAW

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

- (15) That By-law 1402/21 be read a first, second and third time and passed.

CARRIED

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

- (16) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 1:03 p.m.



Mayor



Clerk