



Town of Petawawa

Regular Electronic Meeting of Council Minutes May 3, 2021 at 6:30 p.m.

Present:

Mayor Bob Sweet
Deputy Mayor Gary Serviss
Councillor James Carmody
Councillor Tom Mohns
Councillor Murray Rutz
Councillor Theresa Sabourin

Regrets:

Councillor Matthew McLean

Also Present:

Daniel Scissons, CAO/Clerk
Dawn Recoskie, Deputy Clerk
Kelly Williams, Director of Community Services
Shawn Behnke, Combetek Multimedia

This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet and Dawn Recoskie, Deputy Clerk.

Call to Order (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

Approval of Agenda

Resolution #1

Moved by Murray Rutz

Seconded by Gary Serviss

That the agenda for the May 3, 2021 regular electronic meeting of Council be adopted.

Carried

Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

Approval of Minutes

1. Council Meeting (April 19, 2021)

Resolution #2

Moved by Theresa Sabourin

Seconded by James Carmody

That the minutes of the regular electronic meeting of Council held April 19, 2021 be approved as printed and circulated.

Carried

Presentations

1. Petawawa Accessibility Work Plan (2020-2021) – Councillor Theresa Sabourin

Councillor Theresa Sabourin recognized the recent passing of Jackie Nieman and extended condolences to Jackie's family and friends as they mourn her loss. Jackie was a member of the Petawawa Accessibility Advisory Committee (PAAC) from 2017 to 2019 and was a staunch advocate for the disabled.

Councillor Sabourin provided an overview of the *Accessibility for Ontarians with Disabilities Act (AODA)* and discussed the five core standards of Customer Service, Information and Communications, Employment, Transportation, and Design of Public Spaces. The PAAC currently consists of five volunteer members: Councillor Sabourin, Sheila Clarke, Alison Morris, Sharon Slaney and Lynn Davenport.

Councillor Sabourin reviewed the PAAC's work plan for 2020-2021, and highlighted the following items: barrier free audits of municipal facilities; how the PAAC continues to persuade local developers to implement accessible improvements beyond the minimum standards; the PAAC's promotion of National Accessibility Awareness Week; training and development for municipal staff as well as members of the public; and developing a process to synchronize municipal and PAAC accomplishments.

Mayor Sweet thanked Councillor Sabourin for her presentation and applauded the number of outstanding initiatives achieved resulting from the efforts of all of the PAAC members and thanked the PAAC for their community service.

By-laws

There were no by-laws.

Correspondence

There were no items of correspondence.

Minutes

1. Council-In-Committee Meeting (April 26, 2021)

Resolution #3

Moved by Gary Serviss

Seconded by Theresa Sabourin

That the minutes of the electronic Council-In-Committee meeting held on April 26, 2021 be accepted by Council, and that resolutions from the Committee become resolutions of Council.

Carried

2. Pembroke and Area Airport Commission (February 18, 2021 & March 11, 2021)

Councillor Murray Rutz provided an overview of the recent activities of the Pembroke and Area Airport Commission.

Resolution #4

Moved by Murray Rutz

Seconded by Tom Mohns

That the minutes of the Pembroke and Area Airport Committee meetings held on February 18, 2021 and March 11, 2021 be adopted as information.

Carried

3. Petawawa Police Services Board (March 17, 2021)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Police Services Board.

Resolution #5

Moved by James Carmody

Seconded by Gary Serviss

That the minutes of the Petawawa Police Services Board meeting held on March 17, 2021 be adopted as information.

Carried

4. Petawawa Accessibility Advisory Committee (March 25, 2021)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee.

Resolution #6

Moved by Theresa Sabourin

Seconded by James Carmody

That the minutes of the Petawawa Accessibility Advisory Committee meeting held on March 25, 2021 be adopted as information.

Carried

Staff Reports

1. CS-04-2021 – Award of RFP CSD-02-21, Landscape Architectural Design Services for Laurentian Highlands Park

Kelly Williams, Director of Community Services, provided an overview of the report.

Resolution #7

Moved by Murray Rutz

Seconded by Gary Serviss

That Council approves the award of RFP CSD-02-21, Landscape Architectural Design Services for Laurentian Highlands Park to WSP Canada Inc. in the amount of \$23,835.00 + HST.

Carried

Councillor Reports

Councillor Murray Rutz – nothing to report.

Councillor James Carmody – nothing to report.

Councillor Theresa Sabourin reported she attended a meeting of the Petawawa Business Advisory Network on April 6th; a Community Improvement Plan meeting on April 13th; a recent meeting of the Town of Petawawa 25th Anniversary organizing committee; and a meeting of the Accessibility Advisory Committee on April 27th.

Councillor Tom Mohns – nothing to report.

Deputy Mayor Gary Serviss reported the Petawawa Public Library Board has hired Lisa Worobec as the new CEO for the Library; her first day as CEO will be tomorrow. Deputy Mayor Serviss congratulated Melissa Bishop on advancing to the Tokyo Olympics in the women's 800 metre race.

Mayor Bob Sweet reported he attended a recent meeting of County Council; the correspondence to the County expressing the Town's concerns regarding the proposed roundabout at Mohns/Doran will be sent tomorrow morning. Mayor Sweet reported he attended the Renfrew County ATV Club's recent annual general meeting (AGM). Mayor Sweet participated in recent meetings regarding the 2022 winter games and the OPP detachment police service board framework.

1. OPP Detachment Police Service Board Framework under the Community Safety and Policing Act, 2019 – Mayor Bob Sweet

Mayor Bob Sweet explained the Ministry of the Solicitor General is seeking proposals from municipalities regarding the composition of OPP detachment area police service boards under the new *Community Safety and Policing Act, 2019*. Once the new legislation comes into effect all Section 10 police services boards under the current *Police Services Act, 1990* will be dissolved and replaced with OPP detachment area police service boards.

The Ministry prefers to receive one proposal from each detachment area that all partnering municipalities support and agree with. The Upper Ottawa Valley OPP Detachment area covers the following municipalities: Town of Petawawa, City of Pembroke, Township of Laurentian Valley, Town of Laurentian Hills, United Townships of Head, Clara and Maria; and a portion of the following municipalities: Township of Whitewater Region, Township of Admaston/Bromley, and Township of North Algona Wilberforce. The Ministry will consider proposals with more than one police service board per detachment area, but the proposal must consider factors such as geography, variations in population size, and service demands. Mayor Sweet noted the City of Pembroke has already confirmed its intention of having its own police service board within the detachment area.

The Ministry has set out the composition of the proposed detachment area boards at a minimum of five (5) members (20% provincial appointments, 20% or more community appointments, and the remaining being members of municipal council). There is no maximum composition. Currently the Town of Petawawa has a three (3) member police services board (one provincial appointee, one community appointee, and one council appointee); if the Town of Petawawa chooses to keep its own board as the City of Pembroke has, then the composition of its board would increase by two (2) members. The Town of Petawawa also has the option of partnering with other municipalities in the UOVOPP detachment area. The Ministry will not be providing transitional funding or any compensation to municipalities to pay its police service board members. The remaining six (6) municipalities within the detachment area have the option of not participating on a detachment area police board, or if they are policed by more than one detachment, they may participate on two (2) police boards or one (1) police board.

Mayor Sweet explained an initial virtual meeting has been held between the Mayors and CAOs of the UOVOPP Detachment area municipalities. Future meetings will be required to come to a consensus on the composition of the

police service board(s) for the detachment area before a final proposal is submitted to the Ministry. The deadline to submit the proposal is June 7, 2021.

Members of Council discussed the Ministry's proposal. Following discussion, Council felt it was well served by its current police services board and would prefer to stay the course by having its own board. Council understands further discussions are needed between the affected municipalities before a final decision is made regarding the composition of the detachment area police service board(s).

Closed Meeting

Resolution #8

Moved by James Carmody

Seconded by Theresa Sabourin

That the meeting be closed pursuant to Section 239 (2) (b) of the *Municipal Act, S.O. 2001, c.25* to discuss personal matters about an identifiable individual, including municipal or local board employees, to discuss a vacancy on the Petawawa Public Library Board and to review an appointment to the Petawawa Accessibility Advisory Committee.

Carried

Council went into closed session at 7:26 p.m.

Council reconvened to open session at 7:38 p.m.

Business Arising from Closed Session

A closed meeting was held. The first matter discussed was the vacant position on the Petawawa Public Library Board due to the resignation of Elizabeth Tregunno effective June 30, 2021. Direction was given to the CAO/Clerk to advertise the vacant position on the Petawawa Public Library Board in accordance with Section 11 (1) of the *Public Libraries Act*. The second matter discussed was consideration of the qualifications of an applicant for appointment to the Petawawa Accessibility Advisory Committee. Direction was given to the CAO/Clerk. There is nothing further to report.

Council voted on the following resolution in open session:

Resolution #9

Moved by Theresa Sabourin

Seconded by Gary Serviss

That Leah Cuffe be appointed to the Petawawa Accessibility Advisory Committee for a term concurrent with Council.

Carried

Confirming By-law

Resolution #10

Moved by Murray Rutz

Seconded by James Carmody

That By-law 1405/21 be read a first, second and third time and passed.

Carried

Adjournment

Resolution #11

Moved by Theresa Sabourin

Seconded by Gary Serviss

That the meeting adjourn to the call of the Mayor.

Carried

The meeting adjourned at 7:40 p.m.

Signature of the Mayor (Original Signed)

Signature of the Clerk (Original Signed)