



## **Town of Petawawa**

### **Council-In-Committee Electronic Meeting Minutes April 26, 2021 at 6:30 p.m.**

#### **Present:**

Mayor Bob Sweet  
Deputy Mayor Gary Serviss  
Councillor James Carmody  
Councillor Tom Mohns  
Councillor Murray Rutz  
Councillor Theresa Sabourin

#### **Regrets:**

Councillor Matthew McLean

#### **Also Present:**

Daniel Scissons, CAO/Clerk  
Dawn Recoskie, Deputy Clerk  
Kelly Williams, Director of Community Services  
David Unrau, Director of Public Works  
Karen Cronier, Director of Planning and Development  
Christine Mitchell, Economic Development Officer  
Indra Maharjan, Director of Innovation, Technology and Alternate Delivery, OCWA  
Shawn Behnke, Combetek Multimedia

**This meeting was held virtually using Zoom Video Communications; it was aired live on the Town's YouTube Channel and recorded for future viewership. The only participants physically present in the Council Chambers included Mayor Bob Sweet and Dawn Recoskie, Deputy Clerk.**

The Council-In-Committee meeting was opened by the Mayor at 6:30 p.m.

#### **Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest.

## **Presentations**

1. Municipal Energy Plan – Indra Maharjan, Director of Innovation, Technology and Alternate Delivery, Ontario Clean Water Agency (OCWA)

Indra Maharjan, Director of Innovation, Technology and Alternate Delivery for OCWA, provided an overview of the Municipal Energy Plan. Recommendations within the plan include the following: 1. Participate in Partners for Climate Protection Program with Federation of Canadian Municipalities; 2. Evaluate energy efficiency opportunities within Town facilities and practices; 3. Evaluate alternative fuels for transportation; 4. Evaluate opportunities for biogas utilization; 5. Evaluate opportunities for renewable energy generation from community Solar PV projects; 6. Incentivize and provide information to residents and businesses on energy efficiency; and 7. Promote water and waste conservation.

Mayor Sweet thanked Mr. Maharjan for his thorough presentation. A final municipal energy plan report will come forward at a future meeting for Council's endorsement.

## **General Matters**

1. CS-03-2021 – Award of RFP CSD-03-21, Municipal Grounds and Gardens Maintenance Services

Kelly Williams, Director of Community Services provided an overview of the report.

**Moved by Murray Rutz**

**Seconded by James Carmody**

That Council awards RFP CSD-03-21, Municipal Grounds and Gardens Maintenance Services three-year contract to Precision Lawn and Garden in the amount of \$98,475.00 (inclusive of HST).

**Carried**

## **Public Works**

1. Monthly Report – April 2021

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau highlighted capital projects to-date, asset management, and special projects. Mr. Unrau reported the capital projects that were put out to tender this year have all been awarded.

**Moved by Theresa Sabourin**

**Seconded by Gary Serviss**

That the Public Works monthly report for April be accepted as information.

**Carried**

2. PW-12-2021 – Setting of Speed Limits on Rural-Type Roads in Petawawa

David Unrau provided an overview of the report.

**Moved by James Carmody**

**Seconded by Gary Serviss**

That Council approves the recommended speed limit reduction on Rantz Road, gravel section from Shames Road to Shames Road, from 50 km/h to 40 km/h.

**Tie Vote**

**Defeated**

3. PW-13-2021 – Petawawa Wastewater System 2020 Annual Report

David Unrau presented the report.

**Moved by Murray Rutz**

**Seconded by Tom Mohns**

That the Petawawa Wastewater System 2020 Annual Report be accepted as presented.

**Carried**

4. PW-14-2021 – County Road 51 (Petawawa Boulevard) Expansion

David Unrau presented the County of Renfrew's preliminary design drawings for the "Garrison Roundabout" and the "County Road 26 (Doran Road) Roundabout". Mr. Unrau explained the County is seeking comments from stakeholders prior to proceeding with detailed design and an addendum to the environmental assessment.

Mr. Unrau presented the following concerns regarding the design of the "County Road 26 (Doran Road) Roundabout":

- The design has been constrained due to the availability of land.
- The main premise behind a roundabout is not to have vehicles stop but rather to have continuous movement of vehicles.
- Many children walk to Our Lady of Sorrows Catholic School and will need to navigate the roundabout.
- Children/pedestrians/cyclists will need to wait for timing gaps in the traffic to cross the various lanes.
- Algonquin Trail and the asphalt pathway will travel through the roundabout.

- There is no comment on signals and how pedestrians/cyclists/snowmobiles/ATVs will use the roundabout.
- There is no virtual simulation of the traffic (vehicles [passenger and large trucks], pedestrians, cyclists, ATVs, snowmobiles, etc.) to show how the traffic will navigate the roundabout as seen in other design processes.

Mr. Unrau reported he requested, through the County of Renfrew, a virtual simulation of the traffic, but was told the virtual simulation is not within the current scope of the design process and that the costs associated with undertaking such a virtual simulation would be the responsibility of the Town of Petawawa. Further, Mr. Unrau explained the idea of developing a roundabout at the County Road 26 (Doran Road) intersection is feasible, but the proposed design as presented leaves too many unanswered questions.

Council agreed with the concerns posed by Mr. Unrau, and discussed further concerns such as why is Hilda Street included in the roundabout resulting in there being five entrances/exits to the roundabout, why isn't the Algonquin Trail shown on the design, why isn't the paved walking path shown on the design, where are pedestrians to cross safely etc.

Direction was provided to staff to prepare correspondence to the County of Renfrew indicating the Town of Petawawa requires more detail regarding the design of the "County Road 26 (Doran Road) Roundabout" and that further consultation should take place between the County and the Town prior to a final recommendation being made regarding the roundabout design.

5. Public Works Budget Report

Received for information.

6. Sewage System Budget Report

Received for information.

7. Waterworks Budget Report

Received for information.

Council broke for a short recess at 8:12 p.m.

Council reconvened at 8:23 p.m.

## **Planning and Development**

### 1. Activity Report – March 2021

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier highlighted the active subdivisions, proposed zoning by-law amendments, and site plan applications.

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That the Planning and Development activity report for March be accepted as information.

**Carried**

### 2. Building Activity Report – March 2021

Karen Cronier presented the monthly report.

**Moved by James Carmody**

**Seconded by Gary Serviss**

That the Building activity report for March be accepted as information.

**Carried**

### 3. PL-08-2021 – Zoning By-law Amendment Application, Dugan Hawkins, Part of Lot 15, Concession 1, Priebe Road and Barron Canyon Road

Karen Cronier presented the report. Ms. Cronier explained the purpose and effect of the zoning by-law amendment is to rezone the lands in Consent Files B105/19, B27/20(1), B28/20(2), B29/20(3), and B30/20(4) from Rural (RU) to Residential One (R1) as a condition to permit the severance of five new residential lots. The zoning by-law amendment will also rezone the retained lands from Rural (RU) to Rural Exception Seventeen (RU-E17) to prohibit the keeping of livestock, and to permit the existing buildings to be only used as accessory to the existing limited farm use (which includes the harvesting of trees). All other provisions of the Zoning By-law would apply.

A public meeting has been scheduled for Monday, May 17, 2021. The report was received for information.

### 4. PL-09-2021 – Zoning By-law Amendment Application, Emmanuel Lighthouse Church, 1789 Petawawa Boulevard, Part of Lot 1, Range A

Karen Cronier provided an overview of the report. Ms. Cronier explained the purpose of the amendment is to rezone a residential property that will be used for the expansion of the existing church facility and parking for the Emmanuel

Lighthouse Church. An exception zone is required to reduce the number of required parking spaces from 112 to 88 spaces. A justification report was prepared outlining the reasoning and support for a reduced parking allotment. The effect of the amendment is to rezone the subject lands from Residential One (R1) to Community Facility Exception Four (CF-E4) and from Community Facility (CF) to Community Facility Exception Four (CF-E4). All other provisions of the Zoning By-law shall apply.

A public meeting has been scheduled for Monday, May 17, 2021. The report was received for information.

5. PL-10-2021 – Site Plan Application, Emmanuel Lighthouse Church, 1789 Petawawa Boulevard, Part of Lot 1, Range A

Karen Cronier provided an overview of the report.

**Moved by Murray Rutz**

**Seconded by Theresa Sabourin**

That Council grants final approval to the site plan for the Emmanuel Lighthouse Church on the following conditions:

- That the owner obtain a zoning by-law amendment for the proposed use and required parking; and
- That the owner enters into a site development agreement with the Town prior to any construction occurring on site.

**Carried**

6. ED-05-2021 – Pilot Pop Up Container Market

Christine Mitchell, Economic Development Officer, provided an overview of the report. Ms. Mitchell explained the proposed Pop Up Container Market would contain five containers and would be located in the Kin Hut area of the Civic Centre property. The Pop Up Container Market would support community artisans, artists, small businesses and not for profit organizations that have seen a significant reduction in traditional market opportunities and sales as a result of COVID-19.

The market would also lend itself to supporting tourism and tourism related spending in the community and will serve as a unique feature for visitors (staycationers) to experience. The market would serve as an added element and platform for additional small scale events, as permitted.

**Moved by Theresa Sabourin**

**Seconded by Murray Rutz**

That Council supports the development of a pilot seasonal Pop Up Container Market in the Kin Hut area at the Civic Centre.

**Carried**

7. Budget Reports (Planning, Building, and Economic Development)

Received for information.

**Closed Meeting**

There was no closed meeting.

**Adjournment**

**Moved by Gary Serviss**

**Seconded by James Carmody**

That the meeting be adjourned.

**Carried**

The meeting adjourned at 9:08 p.m.

Signature of the Clerk (Original Signed)