

ONLINE REGISTRATION

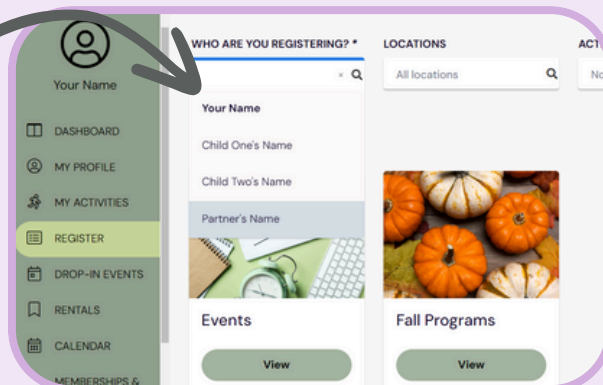
A Guide for Clients



1 LOG IN / CREATE YOUR DAYSMART ACCOUNT
Download the Daysmart Recreation mobile app (Company Code: petawawa) or go to <https://apps.daysmartrecreation.com/dash/x/#/online/petawawa/login?noAutoLogin=1> if using a desktop (this link will not work properly on mobile!)

2 SELECT "REGISTER"
from the left-hand side menu

3 SELECT THE PARTICIPANT
If you have a family account, please ensure that you have selected the family member participating in the program / event before registering.
To add family, head over to the "Profile" tab and select "add family member" from the top right



4 FIND YOUR PROGRAM(S) / EVENT(S)

- Programs, Events and Summer Camps will appear here while online registration is open
- Programs are categorized by age group. If you can't find the program you are looking for online, please email sdament@petawawa.ca
- Events are categorized by type. If you cannot find the event you are looking for, please email ccoyle@petawawa.ca

5 ADDING TO CART
Select the program you are registering for, answer the prompts and hit confirm registration to add a program or event to your cart!
Each program / event has a description where you can find information such as date, time, location and more!

6 CHECK OUT
Select your cart from the top right-hand side of the page to review programs / events added to cart & check out using a credit card.
Registration is not confirmed until payment has been made

